

UNIVERSITY CURRICULUM COMMITTEE

Minutes #4, approved (for 2005-2006 Catalog)

October 6, 2004

Members Present: Bassoppo-Moyo, Brown, Buckley, Canabal, Craig, Ferrence, Jayaswal, Morenus, Morgan, Quane, Ryburn, Shane, Stier, Trefzger, Van Der Hoven, Zintambila
Members Absent: Kossman
Guests Present: Anita Bohn, Curriculum and Instruction; Bill Scott, Finance, Insurance and Law

1. **CONVENE:** Joe Trefzger convened the meeting at 3:05 p.m.
2. **APPROVAL OF MINUTES:** Minutes #3 from September 15, 2004 were approved on a motion by Ken Stier, seconded Cyndee Brown, and unanimous vote to approve.
3. **PROPOSAL ACTION:**

MQM QUALITY AND OPERATIONS MANAGEMENT SEQUENCE (Delete) Buckley/Morenus

The committee voted to suspend the rules and move the proposal to the action stage. Buckley moved to approve the proposal to delete the sequence, Morenus seconded, the committee approved with a unanimous vote. Deletion of a program requires Academic Senate approval. Jeri will request an electronic version of the proposal to forward to the Academic Senate. Catalog copy to be deleted follows:

MQM

MAJOR IN MANAGEMENT

Quality and Operations Management Sequence:

- **43 hours of required core and non-business courses: BUS 100; ACC 131, 132, 270; FIL 208, 240; MKT 230; MQM 100, 220, 227, 385; ECO 105; ENG 145.13; MAT 121 or 145.**
- **Required courses (15 hours): MQM 221, 333, 335, 337, 345.**
- **6 hours selected from: MQM 215, 326, 380, 383; ACC 230; TEC 312; MKT 329, 339.01 or MQM 287 or 398.**
- **NOTE: Only one of MQM 287 or 398 will count towards major.**

-
4. **PROPOSAL DISCUSSION:**

FIL MAJOR IN INSURANCE – GENERAL INSURANCE SEQUENCE (Revise) Ferrence/Stier INSURANCE BUSINESS INFORMATION SYSTEMS SEQUENCE (Revise) Courses: FIL 354 RISK MANAGEMENT (Revised) FIL 382 SEMINAR IN INSURANCE (New)

Bill Scott from Finance, Insurance and Law was present to address concerns/questions. Ferrence handed out a summary of the proposal and said that on the surface the intent of the proposal appears to be straightforward. Ferrence noted the need for explanation of the following:

- FIL 218 disappears from the General Insurance Sequence course list.
- FIL 250 is a new course in GIS.
- There is not a department listed in front of the elective course list. Omission?
- Elective FIL 242 disappeared from GIS.
- The change requiring both FIL 350 and 352 rather than one or the other is explained; the altogether deletion of the requirement of FIL 351 or 353 is not noted.
- While FIL 382 is one of the GIS electives, it has not been offered in the past four years and was dropped from the catalog. There is a proposal to reinstate this course as a new course, spring 2005. Will its offering become more regular? If not, is it useful to list it as an elective?

- MQM 220 disappears as a requirement for GIS.
- If all are correct, then hours fail to sum correctly.

The committee requested an explanation of the changes (as is required under “Part A” on the *Review Checklist for New/Revised/Deleted Program Proposals*) and new current and proposed catalog copy. Trefzger requested that the revised Part A and catalog copy be sent to Jeri who will forward copies to the reviewers before the next meeting on October 13th. The proposal will move to an action item at the next meeting with the provision that FIL provides the requested information.

MQM QUALITY AND OPERATIONS MANAGEMENT SEQUENCE (Delete) Buckley/Morenus

Buckley handed out a summary of the proposal. The proposal is to delete the Quality and Operations Management Sequence from the Major in Management. The rationale/summary for deletion:

- Low enrollment
- Occupational shift
- Enrollment in two of the required courses MQM 333 and 345 have been low; MQM 345 has already been removed from the catalog and 333 is due to be removed this year.
- Faculty are already teaching other courses
- 3 juniors in sequence now will be offered other courses to complete; substitution waivers will be done.

The committee voted to suspend the “discussion one week, action the next” rule and vote on the proposal today (See “Proposal Action” above).

**PHI MAJOR IN PHILOSOPHY, B.A. (Revise)
MAJOR IN PHILOSOPHY, B.S. (Delete)**

Brown/Jayaswal

Due to time constraints, the Philosophy proposals will be on the agenda for discussion at the next meeting.

5. **OTHER:** Discussion of C&I request to require a minimum grade of C in Elementary Education and Middle School Education methods courses before students will be allowed to advance to Student Teaching.

Jan Shane asked the committee for feedback on the request from Al Azinger of Curriculum and Instruction to add the following to the Elementary Education and Middle School Education sections of the catalog:

1. Elementary Education: “In order to be eligible to student teach, students must have a minimum grade of C in the following elementary level methods courses: C&I 208; 209; 257; 258; and MAT 201.”
2. Middle School Education: “In order to be eligible to student teach, students must have a minimum grade of C in the following middle level methods courses: C&I 233; 333; 390; 395.”

Anita Bohn, from Curriculum and Instruction was present to address any questions/concerns. She explained the reasons for the request:

- Concern for students not being adequately prepared when they receive a grade of D in one or more of the methods courses and go on to student teach;
- Concern with relationships with schools when they get student teachers who are inadequately prepared;
- There are now only 3-5 students per year who get a D in the methods courses and go on to student teach.

Dr. Shane asked if this request is approved, will the student who needs to retake one of these courses get preference to take the course a second time. Dr. Bohn said they would. Dr. Shane asked if students are juniors or seniors when they take these courses. Dr. Bohn said that they are seniors. Jan’s concern is that the students are finding out in their senior year that they will not be able to student teach.

After further discussion of the merits of the request, the Committee agreed that the request needs to be prepared in proposal format and pass through the curricular channels of DCC, CCC, CTE and then to UCC.

Dr. Bohn will prepare the Elementary Education proposal. The Middle School Education program director will need to do the same. Early Childhood Education has a proposal coming through the curricular process and this request for a minimum of C will be included on their proposal. The proposals will need to be circulated for two weeks before they can be acted upon by UCC.

6. **SELECTION OF CCC LIAISONS:** Moved to next meeting on October 13, 2004.

7. **INFORMATION:**

The UCC Executive Secretary approved the following new courses:

COM

310 APPLICATIONS IN PUBLIC RELATIONS 3 S
COM 111, 161, 178 or cons inst req. COM 297 rec. Formerly COM 298.

Training and participation in public relations management and campaign activities. Emphasis on professional activities and competition opportunities at local, national levels.

MQM

328 ENTREPRENEURSHIP AND THE ARTS I 3 F
Jr standing and CFA maj req. Formerly MQM 289.01

The course examines entrepreneurship within the context of the fine arts and provides an overview of topics such as understanding financial statements, analyzing market opportunities, and understanding the legal environment. It culminates in the feasibility study for a new business.

329 ENTREPRENEURSHIP AND THE ARTS II 3 S
MQM 328 or cons inst req. Formerly MQM 340.08.

The course expands on the background gained in MQM 328 and focuses on activities necessary to become a successful entrepreneur in the context of the fine arts. It culminates in development of a comprehensive business plan.

PSY

326 INTERNATIONAL PSYCHOLOGY 3 F,S
PSY 110 or 111 req.

History, current status, and future directions of scientific and professional psychology applied to contemporary global issues.

SOC

330 SOCIETY AND ENVIRONMENT 3 S
SOC 106 or 108 rec; 75 hrs or cons inst req.

An examination of the interactions between the social and physical environment and how social structures and individual actions impact the "natural world."

The UCC Executive Secretary approved the following editorial revisions:

ITK

(title, description)

275 JAVA AS A SECOND LANGUAGE 4 F,S

Not for cr if had ITK 169. 2-sem seq in a high-level programming language req. Maj/min only or cons dept advisor req. Formerly C++ AS A SECOND LANGUAGE.

Intensive study of the Java programming language for students with previous programming experience.

MAT

(prereqs)

347 ADVANCED REAL ANALYSIS 4 S

C or better in MAT 247 and 236; or 337 or cons inst req.

The real number system, topology of metric spaces, sequences, continuous functions, uniform convergence, differentiation, Taylor's Theorem, Riemann integration, the fundamental theorem of calculus, infinite series, power-series.

POL

(title)

331 HUMAN RESOURCE MANAGEMENT 3

POL 231 or cons inst req. Formerly PUBLIC PERSONNEL ADMINISTRATION.

The personnel process in American bureaucracy; matching the individual and the job; employer-employee relations; employee motivation; problems and prospects.

PSY

(prereqs)

320 HISTORY AND SYSTEMS OF PSYCHOLOGY 3 F,S

PSY 111 req; sr standing; PSY maj only.

Historical antecedents of modern psychology, beginning with Aristotle. Examination of modern psychology from a systematic point of view.

(prereqs)

390 ADVANCED RESEARCH APPRENTICESHIP 3 F,S

PSY 290.01 for 3 hrs; cons of dept chair and inst req. Sr standing; PSY maj only; 2.00 GPA.

Intensive work on a research project with a faculty member, culminating in a final paper or presentation.

(prereqs)

395 PROFESSIONAL PRACTICE SEMINAR 3 F,S

PSY 398 conc reg for 3 hrs req; cons dept chair; sr standing; PSY maj only.

Research application seminar focusing on utilizing the science of psychology in specific community settings.

The meeting adjourned at 4:35 p.m. The next meeting will be at 3:05 p.m. on Wednesday, October 13, 2004.

Respectfully submitted by

Jeri Ryburn

UCC Secretary and Editorial Assistant of the Undergraduate Catalog

109 Moulton Hall, 2202 Office of the University Registrar