

UNIVERSITY CURRICULUM COMMITTEE

Minutes #8 approved (2010-2012 Undergraduate Catalog)
November 4, 2009

Members Present: Kaesberg, Kopsell, Lessoff, Morenus, Murphy, Radhakrishnan, Rosenthal, Smudde, Standard, Trefzger, Walker, Weilbacher

Members Absent: Cook, Dean, Kukla, Lopez

Guests Present: Meridee Van Draska, Health Sciences; Lance Lippert and Steve Hunt, Communication; Susan Kalter, English; Cyndee Brown, Ann Haugo, Sara Semonis, John Stark and Sandi Zielinski, Theatre; Jess Ray, University Registrar

1. **CONVENED:** Morenus convened the meeting at 3:08 p.m. Members and guests introduced themselves.
2. **APPROVAL OF MINUTES: #7, October 21, 2009.** Lessoff moved to approve the minutes, Smudde seconded and the committee unanimously approved the minutes.
3. **PROPOSAL DISCUSSION:**

IDS MINOR IN CIVIC ENGAGEMENT AND RESPONSIBILITY (New) Weilbacher/Lessoff

Lance Lippert and Steve Hunt, authors of the proposal for the new Minor in Civic Engagement and Responsibility, were present. Weilbacher distributed a handout and presented a review of the proposal.

- Reviewers reported that the proposed new minor has support from departments on campus. Letters of support have been obtained from departments whose courses are listed as requirements or electives.
- Two new core courses are being proposed: IDS 125 and 398.02.

Questions/Comments:

- Six COM courses listed (in the 12 hours of optional courses) require COM 111 as a prerequisite. The reviewers wondered if it would be advantageous to add COM 111 to the required core to allow students easy access to the COM courses. It was decided that it was not necessary, because Communication suggested courses that have “consent of instructor” as a prerequisite.
- Additional courses listed also have prerequisites that are not part of the core for the minor. The reviewers asked how these issues will be addressed and whether or not the departments involved could move all of these courses to “consent of instructor” to solve the problem with prerequisites, or if the department could give a waiver to the students wanting to take these courses without their required prerequisites.
- There was discussion about availability of courses listed as options. Lippert said that the departments were well-vetted. The departments themselves suggested the courses for the minor. Also, they added the phrase “other courses approved by the Minor Advisor” to make sure that students have enough courses from which to choose.
- Morenus and Rosenthal agreed there are a sufficient number of courses listed in the minor from which students may choose.
- In response to a question as to whether IDS 125 could be taken concurrently with ENG 101 and/or COM 110, Lippert said that IDS 125 may be taken concurrently with the courses.
- Lessoff suggested that early recruitment in IDS 125 will be important for getting the number of enrollments in the minor that the proposers are expecting.
- The reviewers questioned how closely the IDS 398.02 experience could be tied to the student’s major. Lippert answered that the practicum will be very well associated with the student’s major.
- Previously suggested editorial changes were completed and Lippert provided new catalog copy.

This proposal will be an action item on the next agenda.

HSC MAJOR IN MEDICAL LABORATORY SCIENCE (Revision)

Radhakrishnan/Kukla

Meridee Van Draska was present from Health Sciences. Radhakrishnan distributed a handout and presented a review of the proposal to revise the Major in Medical Laboratory Science.

- Health Sciences proposes adding BSC 170, 196; PHY 105 and 108 to the Standard Track elective courses, changing the required elective hours from 6 to 8, adding BSC 170 and 196 to the Alternative Track elective courses and changing the hours from 6 to 8.
- For courses required outside of Health Sciences, they propose offering a choice between BSC 160 and 260 while BSC 197 will be dropped and become a required General Education course. The number of hours required outside of Health Sciences will change from 13 to 17.
- Under the required General Education courses, they propose dropping BSC 196 to be replaced with BSC 197.
- As a result of the changes the total required hours will change from 75 to 73.

Comments/Questions:

- Radhakrishnan asked why Physics courses were not listed in the Alternative Track. Meridee Van Draska said historically hospitals had their own programs; there are still two who continue to have them. Health Sciences accommodates their needs by offering the Alternative Track. Those hospital programs require significant hours in biology and chemistry but do not require physics. Health Sciences wants to steer students toward the courses that are required by the receiving school and not have them take courses not required.
- Radhakrishnan asked about letters of concurrence from the affected departments/schools. Van Draska will send them via email to Ryburn.
- Walker asked if Biological Sciences was guaranteeing seats in the BSC courses. Van Draska answered that they were not, and estimated that Medical Laboratory would only need about ten seats a year in BSC 196 and 197.

This proposal will be an action item on the next agenda.

IDS MINOR IN ETHNIC STUDIES (Revision)

Standard/Trefzger

Susan Kalter, Director of the Minor in Ethnic Studies, was present. Standard distributed a handout and presented a review of the proposal.

- The addition of six existing courses to Group II (Race and Ethnicity in the U.S.), and twenty-three existing courses to Group III (Global Contexts) is being proposed. The rationale given is to reduce the need for frequent sub-waivers, and to make the minor more accessible to a broader group of programs/students on campus.
- Letters of support have been provided from many departments.

Questions/Comments:

- POL 336, which appears in Group II in both the current and proposed catalog copy, no longer exists and should be removed from the catalog copy.
- It was questioned whether a nursing student can realistically complete this minor with all the Nursing program requires; NUR 312 and 313 have long lists of Nursing prerequisites. Susan Kalter responded that the Dean of Mennonite College approved the addition of the Nursing courses to the minor; only nursing majors would be able to take the courses, but their addition may provide a path for some nursing students to complete the minor.
- The reviewers noted that IDS 121 is listed in all three groups and HIS 104 is in Group II and Group III and asked if that might be awkward. Kalter said, in her experience, students often take several of the IDS 121 and HIS 104 courses and she doesn't think listing them several times will present a problem.

This proposal will be on the agenda for approval at the next meeting.

TEC GRAPHIC COMMUNICATIONS SEQUENCE (Revision)

Murphy/Cook

Murphy distributed a handout and presented a review of the proposal to revise the Graphic Communications Major.

- Technology is proposing the addition of a new concentration, Packaging Graphics, to the program.
- The capstone course for the new concentration will be the revised TEC 350.

- TEC 358 will be moved from the core and will be added as a capstone course to the other two concentrations, Print Media Management and Web Media Management.

Comments/Questions:

- A proposal for the new Major in Graphic Communications was approved at the University level in 2008; the approval is still pending IBHE (state) approval. Even though this proposal is titled Major in Graphic Communications the proposed revisions will be to the Graphic Communications Sequence, currently in the catalog, until notification is received that the major has been approved at all levels.

This proposal will be on the agenda for approval at the next meeting.

THE MAJOR IN THEATRE (Revision)	Trefzger/Smudde
ACTING SEQUENCE (Revision)	
DESIGN/PRODUCTION SEQUENCE (Revision)	
DANCE PERFORMANCE SEQUENCE (Revision)	
THEATRE STUDIES SEQUENCE (Revision)	
DANCE EDUCATION SEQUENCE (Revision)	
THEATRE EDUCATION SEQUENCE (Revision)	
MINOR IN CINEMA STUDIES (Revision)	
MINOR IN DANCE (Revision)	
TEACHER EDUCATION SEQUENCE IN THE MINOR IN DANCE (Revision)	
MINOR IN THEATRE (Revision)	
MINOR IN THEATRE – THEATRE EDUCATION SEQUENCE (Revision)	

Cyndee Brown, Ann Haugo, Sara Semonis, John Stark, and Sandi Zielinski were present from the School of Theatre. Trefzger distributed a handout and presented a review of the proposals to revise the Theatre Major, Sequences, and Minors in Theatre and Dance.

- Theatre proposes eliminating THE 100 and replacing it in all sequences (and most of the minors) with new courses, THE 103 and 104. The goal is to build stronger skills, especially script analysis, in the first year of the program.
- The proposals also call for all Theatre program students to now complete THE 102 Theatre Practicum for a total of two hours (four ½ hour blocks) for majors, and for one hour for most minors. The reason for this change is that Theatre practicum activities were long encouraged for Theatre majors and minors, but many students did not complete practicum activities.
- THE 302 will be removed from the list of requirements. Students may elect to take additional hours of either 102 or 302.
- In addition, Theatre is proposing the following revisions:
 - The Theatre Studies Sequence will change from 48 to 43 hours due to the removal of THE 344 (3 hours) from the requirements, and THE 376 and 377 will be changed from 4 to 3 hours each.
 - In the Minor in Theatre, THE 376 will be removed from the list of choices.
 - In the Minor in Theatre – Teacher Education Sequence, the requirement of THE 376 or 377 will be removed and the hours of the sequence will change from 24 to 23 hours.
 - In the Minor in Cinema Studies, THE 370 will be removed.
 - In the Minor in Dance, THE 112 (2 hours) will be added, THE 307 will be removed, and the hours of THE 372 and 373 will change from 2 to 3.
 - In the Teacher Education Sequence in the Minor in Dance, THE 307 will be removed and the hours of THE 372 and 373 will change from 2 to 3; THE 204 (2 hours), 224 (2 hours) 227 (2 hours) and 327 (2 hours) will be added and the hours of the minor will change from 24 to 32.

Questions/Comments:

- The reviewers asked if THE 302 was expected to have an acting focus, while 102 would involve non-performing activities; the two courses seem to have identical catalog descriptions. Stark answered that THE 102 is a non-performance theatre practicum and 302 could be non-performance or performance theatre practicum, and noted that the proposed change in THE 102 includes a new catalog description.
- Reviewers asked about the students' time commitment expectations under the new ½ hour credit enrollments. Stark answered that they are going to try to make the work equitable for 102 with 30-45 hours of work accomplished over the semester.

- The proposal titled Minor in Dance Education will be returned to the proposer to correct the title to say Teacher Education Sequence in the Minor in Dance. To change the title to Minor in Dance Education, a proposal for a new minor would need to be done.
- Several proposals will be returned to the initiators for suggested changes, with the exception of editorial changes that can be done when catalog copy is entered.
- In the Minor in Theatre – Theatre Education Sequence, the reviewers suggested listing 4 hours in 185/285 (1/2 hour blocks) as a requirement, with an increase in hours from 23 to 27, instead of “4 hours of THE 185 and 285 are prerequisites for THE 385.” Sandi Zielinski said that transfer students may enter the program without needing to take THE 185 because they have had practical experience and are given waivers. Rosenthal said that he will need to look at the 185/285 issue further. A suggestion was made that Theatre might want to set up a departmental equivalency exam for transfer students to demonstrate their proficiency. This proposal will be carried over for further discussion at the next meeting.
- In the Minor in Dance – Teacher Education Sequence, the hours were changed from 24 to 32 hours. It was noted that the minor will exceed the allowed number of hours for a minor as stated in the Baccalaureate Degree Document. Also, students who cannot begin studio courses at the 200-level may need even more hours to complete the minor. This proposal will be carried over to be discussed again at the next meeting.

With the exception of the Minor in Theatre – Teacher Education Sequence and the Minor in Dance – Teacher Education Sequence, the Theatre proposals will be on the agenda for approval at the next meeting.

4. LIAISON REPORTS:

- a. **Council on General Education:** Weilbacher – Nothing to report.
- b. **Council for Teacher Education:** Morenus – Nothing to report.
- c. **Academic Affairs Committee:** Lessoff reported that AAF completed their review of the proposed changes in the University’s Residency Policy, with a recommendation for approval. There will be a proposal for new social justice requirements in General Education that will probably generate a lot of discussion.

5. INFORMATION: The University Curriculum Committee Executive Secretary approved the following:

New Courses:

POL

218 POLITICAL LEADERSHIP 3 sem. hrs.

An examination of leader roles, powers, and ethics in institutional and non-institutional settings in the political system broadly conceived. Prerequisites: POL 101 or 105 or 106 or consent of instructor.

360 CRIMINAL LITIGATION 3 sem. hrs.

An advanced paralegal specialty course covering criminal litigation from the commission of a crime through the trial and appellate stages. Not for credit POL major/minor. Prerequisite: POL 201.

Revised Courses:

KNR

(title)

387 ATHLETIC INJURY ASSESSMENT I 3 sem. hrs.

The advanced study of lower extremity injuries, with emphasis on evaluation. Formerly *EVALUATION OF ATHLETIC INJURIES: LOWER EXTREMITIES*. Prerequisites: KNR 181, 284, or consent of instructor.

KNR

(title)

388 ATHLETIC INJURY ASSESSMENT II

3 sem. hrs.

The advanced study of upper extremity and internal injuries with an emphasis on evaluation. Formerly *EVALUATION OF ATHLETIC INJURIES: UPPER EXTREMITIES*. Prerequisites: KNR 181, 284, or consent of instructor.

Editorial Changes:

ENG

(change to repeatable course, prerequisite)

**201 SPECIALIZED KNOWLEDGE AND INTEGRATIVE CONTEXTS
IN ENGLISH STUDIES**

3 sem. hrs.

Study of a specialized topic (a writer, a literary form, a concept in linguistics or in writing, etc) from several disciplinary perspectives within English Studies. May repeat if content differs. Prerequisites: C or better in ENG 100; ENG 102 or consent instructor.

(title)

243 THE GRAMMATICAL STRUCTURE OF ENGLISH

3 sem. hrs.

Linguistic description of present day American English, focusing on morphology and syntax. Formerly *TRADITIONAL AND NON-TRADITIONAL GRAMMARS*.

(prerequisite)

308 LITERATURE AND THE RELATED ARTS

3 sem. hrs.

Formal, aesthetic, and cultural relationships among literature, art, music, drama, film, and other related arts. Prerequisites: Junior/senior standing or consent instructor.

(title)

343 CROSS-CULTURAL ISSUES IN TESOL

3 sem. hrs.

The relationship between language, culture, and cultural awareness in the learning and teaching of English as a Second Language. Prerequisites: ENG 241 or 243 or 341. Junior/senior standing or consent instructor.

Correction previously listed course:

ENG

(Clinical hours)

297 THE TEACHING OF WRITING

3 sem. hrs.

Examines current scholarship in the teaching of writing at the secondary level; integrates theories of teaching writing with teaching practice. Includes Clinical Experiences: 15 hours, Type 1-5 and 9. Prerequisites: C or better in ENG 243, 246, 296. Admission to Professional Studies.

- 6. ADJOURNED:** Radhakrishnan moved to adjourn the meeting, Kopsell seconded. The meeting was adjourned at 4:30 p.m. The UCC will meet again on November 11, 2009.