

UNIVERSITY CURRICULUM COMMITTEE

Minutes #8 approved (2012-2014 Undergraduate Catalog)
January 19, 2011

Members Present: Cook, Ferrence, Kaesberg, Kelly, Kopsell, McDonnell, Morenus, Rosenthal, Smudde, Standard, Trefzger, Walstrom, Weilbacher

Members Absent: Kukla, Murphy, Walker

Guests Present: Jess Ray, University Registrar

1. Morenus convened the meeting at 3:08 p.m.
2. **APPROVAL OF MINUTES #7, November 17, 2010:** Ferrence moved to approve the minutes pending editorial changes, Cook seconded; the minutes were approved as corrected by unanimous acclamation.
3. **PROPOSAL DISCUSSION:**

BSC/CHE MAJOR IN BIOCHEMISTRY/MOLECULAR BIOLOGY (Revision) Kaesberg/Kelly

Kaesberg distributed a handout and presented a review of the proposal to revise the Major in Biochemistry/Molecular Biology Sequences:

- There was a recent revision of CHE 215 increasing the hours from 2 to 3. All three sequences in the major require CHE 215 necessitating a proposal to revise the three sequences.
- The hours of all three sequences will increase by one hour.

Morenus stated that the proposal will be an action item on the next agenda.

FCS INTERIOR AND ENVIRONMENTAL DESIGN SEQUENCE (Revision) Ferrence/Walstrom

Ferrence distributed a handout and presented a review of the proposal to revise the Interior and Environmental Design Sequence:

- The Department of Family and Consumer Sciences proposes changes to the sequence as a result of a site review and recommendations from the Council for Interior Design Accreditation (CIDA).
- FCS 244 currently does not meet the standards set forth by CIDA and will be deleted and replaced by FCS 246. One hour has been added to FCS 218.
- Additionally, FCS 376 has been added to address other areas of weakness as indicated by the CIDA report.
- The changes result in an increase in total hours required from 63 to 67 and sequence hours from 52 to 56.
- The department anticipates an increase in required FTE to staff the program.

Issues/Questions:

- Ferrence suggested removing Construction Management from the list of “possible minors based on individual interests” because there is no minor in Construction Management.
- TEC 317 is shown as a recommended elective, however there is no letter of support from Technology.
- Ferrence said that FCS 393.38, a recommended elective, is a workshop course that was established in 1986 and asked if it would be more appropriate to use a regular course number for this elective.
- Other suggested changes were made to correct the proposed catalog copy to show previous hours as 63 not 61 and to put FCS 352 in numerical order in the list of sequence courses.
- Standard asked about the required 58 hours of major courses. The “Limit of Hours” in the *UCC Policies and Procedures* states that a major should not require more than 55 major course hours. The question that asks if the major is over 55 hours in major courses does not show up on this proposal, however the question shows up on other proposals to revise majors. Ryburn will contact the programmer. FCS will be asked to provide a rationale for the extra hours in the major department.
- Ferrence will contact the chair of Family and Consumer Sciences with the questions and suggested corrections; Rosenthal will contact the chair to suggest a number change for 393.38.

The proposal will be an action item on the next agenda.

**LAN INTEGRATED BACHELOR OF ARTS (B.A.) AND MASTER OF ARTS (M.A.)
IN LANGUAGES, LITERATURES, AND CULTURES (Delete) Weilbacher/Kopsell**

Weilbacher distributed a handout and presented a review of the proposal from Languages, Literatures, and Cultures to delete the Integrated Bachelor of Arts and Master of Arts in Languages, Literatures and Cultures, including the three sequences in the major .

- In the past three years, despite being well advertised, only one student has applied in the Spanish sequence of the major and two students have applied in the French sequence.
- The faculty believe that the applicant in Spanish would not reach the level expected of a Master's degree candidate; one of the two French candidates dropped out after a couple of semesters, and the other student is on track to graduate in the spring of 2011.
- The department voted to dissolve the program because there seems to be insufficient numbers of both interested and superior students to fill the program. The reviewers concur with the decision to disestablish the program.

The proposal will be an action item on the next agenda.

4. LIAISON REPORTS:

- a. Council on General Education: Weilbacher reported that the CGE reviewed the first draft of the report on global perspectives on diversity. They discussed what constitutes writing intensive courses and what the role of the CGE will be in the General Education Task Force.
- b. Council for Teacher Education: Morenus reported that yesterday's meeting of CTE was devoted to a student appeal.
- c. Academic Affairs Committee: Kaesberg reported that the AAF will meet tonight. Their work over the last semester included: recruitment and retention of Native American students; the Credit/No Credit policy; the equitable policy. This semester Academic Affairs will be looking at textbook issues, and the University Curriculum Committee annual report. They have completed review of the UCC Guidelines revision.

5. STAFF REPORTS:

Rosenthal reported that:

- a. the Council for General Education approved the School of Music's request to allow three semesters of musical ensemble courses to count for General Education OC-FA credit;
- b. The CGE approved a request from Languages, Literatures, and Cultures to allow an exemption in OC-H for all French majors.
- c. CGE did not approve the request to consider EAF 228, 231 and 235 for General Education credit. CGE thought that these courses did not meet the spirit of General Education. The courses have clinical hours which might have been a motivating factor.
- d. Rosenthal also reported that the General Education Task Force met last week. The task force will be thinking broadly about their approach and plan to use the next 1-1/2 years to complete their work.

Ryburn reported that Rob Dwyer, the programmer who has been working with the online proposal forms, has completed phase one of the changes that were requested:

- Initiator or coauthor can reject their own proposal after it has been submitted.
 - *Author Reject* button now appears on bottom of proposals for initiators and coauthors after it has been submitted.
 - An email is sent to the workflow approver that informs him/her that the author had rejected the proposal. This is to notify that user their approval is no longer needed until the author resubmits the proposal.
- UCC Secretary (Jeri Ryburn) can edit any proposal at any point in the process, including proposals which have yet to be submitted. This will be done mostly for minor editorial changes and only when necessary and when asked for by the initiator/coauthor, UCC, or when catalog copy must be made consistent.
- College Curriculum Committee chairs now have the REVISE option (in addition to the reject option).

- Proposal will keep current approvals and when the proposal is resubmitted it will be routed directly back to the College Curriculum Committee and not need to go back through the DCC and department chair approvals again.
- This is intended for non-substantive revisions such as typos, misspellings, and bad grammar.
- Committee members can opt-out of receiving membership emails.
 - An email opt-out link is sent with membership emails allowing the user to discontinue receipt of further emails.
 - There is also an *email opt-out* link in the Curriculum Forms footer which allows users to turn membership emails on or off.
 - Approvers will continue to receive emails. This setting does not affect users who must sign off on proposals.
- The new Editorial Request Form has been completed for requesting minor editorial changes to courses or programs. This form must be used whenever an editorial change is requested, even during catalog markup.

To be done at a later time:

- Graduate Curriculum Forms – This will most likely occur after the admissions application is completed, most likely summer 2011.

6. **MISCELLANEOUS:** Jess Ray, the University Registrar, reported that there is a regulation coming soon that will require all teacher education students to earn a grade of C or better in all their courses. Ray has met with people in his area to decide the best way to handle this requirement in the system so that the University is compliant with the new law by the February 2012 deadline.

7. **INFORMATION:** The University Curriculum Committee Executive Secretary approved the following:

Temporary Course:

THE

389.65 THE LIVING NEWSPAPER: THEATRE FROM EVERYDAY EVENTS

3 sem. hrs.

This course will focus on the collective creation of small, theatrical presentations, drawn primarily from current newspaper accounts. Prerequisite: THE 113/313 and/or THE 240. Consent of the instructor.

New Course:

CSD

380 PROFESSIONAL WRITING IN COMMUNICATION SCIENCES AND DISORDERS

3 sem. hrs.

Review of clinical writing with a focus on professional writing of goals and objectives, diagnostic reports, and technical papers. Prerequisite: Junior standing or above.

Revised Courses:

MAT

(title, prerequisites, description)

340 DIFFERENTIAL EQUATIONS I

3 sem. hrs.

First and second order differential equations, linear differential equations, power series methods, Laplace transform methods, numerical and computational methods, applications. Formerly *ELEMENTARY DIFFERENTIAL EQUATIONS I*. Prerequisites: Grade of C or better in MAT 147 and 175.

MAT

(title, description)

341 DIFFERENTIAL EQUATIONS II

3 sem. hrs.

Linear systems of differential equations, numerical methods, Fourier series, boundary-value problems, partial and nonlinear differential equations and applications. Formerly *ELEMENTARY DIFFERENTIAL EQUATIONS II*. Prerequisites: Grade of C or better in MAT 175 and 340.

(prerequisites, description, repeatability)

361 TOPICS IN DISCRETE MATHEMATICS

2-4 sem. hrs.

Study of selected areas of discrete mathematics. May be repeated if content is different. Prerequisites: Grade of C or better in MAT 260 or consent of instructor.

Editorial changes:

GEO

(change course to be repeatable)

393.03 GEOLOGY OF ILLINOIS WORKSHOP FOR TEACHERS: CURRICULUM DEVELOPMENT

2 sem. hrs.

Content delivery course. An introduction to geology resources of Illinois offered off site with hands-on opportunities to develop curricular materials. Locations will vary; course may be repeated for up to 8 hours.

MUS

(change course to be repeatable)

393.41 INSTRUMENTAL METHODS FOR EXPERIENCED TEACHERS

1 sem. hr.

This workshop will focus on various teaching methodologies available for instrumental music teacher who are currently in the field. May be repeated for credit.

- 8. ADJOURNED:** Cook moved to adjourn the meeting, Standard seconded; the meeting was adjourned at 4:18 p.m. by unanimous acclamation. The next meeting will be held on January 26, 2011.