

UNIVERSITY CURRICULUM COMMITTEE

Minutes #2, approved (2012-2014 Undergraduate Catalog)
September 14, 2011

Members Present: Bailey, Cook, Fasching, Ferrence, Kaesberg, Kelly Kopsell, Lurie, Morenus, Murphy, Rosenthal, Spelich, Standard, Trefzger, Walstrom, Weilbacher, Wood

Member Absent: Lieberman

Guests Present: Kevin Devine, Ken Stier, and Rick Boser, Technology; Marilyn Morrow and Jim Broadbear, Health Sciences; Stephen Parsons and Thomas Marko, School of Music; Ali Riaz, Tom McClure, and Erik Rankin, Politics and Government.

1. Standard convened the meeting at 3:05 p.m.
2. **INTRODUCTIONS:** Members and guests introduced themselves. There are three new student members: Eric Lurie, Rose Fasching, and Janelle Spelich.
3. **APPROVAL OF MINUTES #1, September 7, 2011:** Walstrom moved to approve the minutes as amended, Cook seconded. The minutes were approved as amended by acclamation of the committee.
4. **PROPOSAL DISCUSSION:**

POL MAJOR IN LEGAL STUDIES (New)

Kaesberg/Kopsell

Ali Riaz, Eric Rankin, and Tom McClure were present from Politics and Government. Kaesberg distributed a handout and presented a review of the proposal for a new Major in Legal Studies:

- Kaesberg mentioned that the program was exciting to review, and is being proposed to meet current market demands.
- In their rationale, the department stated that in August, 2010, the American Bar Association (ABA) approved the current Minor in Legal Studies; and in its final report, the ABA recommended the adoption of a major. The National Federation of Paralegal Associations (NFPA) reported that a four-year degree is the hiring standard for many markets. The adoption of a major in Legal Studies would help students become competitive in the job market, and students have expressed interests in pursuing a major in Legal Studies.
- No new courses have been added in the creation of this new major.
- All letters of support from departments of English, Criminal Justice Sciences, Philosophy, Geology and Geography, Sociology and Anthropology, and History were provided.
- Kaesberg said that the "Request for New Program Approval-Reporting of Financial Implications" form has been completed and approved.

Comments/Questions:

- For one of the required courses, POL 398.20, the catalog states that the course hours are 1-12 and the proposal states that the course may be taken for a maximum of 6 credit hours toward the major; the reviewers asked how many hours of credit in 398 a student typically earned. Rankin answered that the University allows up to 16 hours of Professional Practice, typically, students can take 12 hours over an entire summer. It is rare for Legal Studies students to take 16 hours.
- The reviewers reported that the Registrar says that POL 398.20 hours cannot be split between the requirement of 398.20 for 3 hours and as an elective for 3 hours.
- Rosenthal suggested removing POL 398.20 from the Legal Studies electives list and if a student had 6 hours of 398.20, the department could approve a sub-waiver for 3 hours of electives. One other option would be to use a different decimal for the 398 course for the electives. He will examine the proposal and the options and make a suggestion to Politics and Government before the next meeting.
- Rankin said that the students in the Minor in Legal Studies take 398.20 and he does sub-waivers for them, so it will not be any different than doing them for the major.
- The reviewers asked if the proposers had examined the elective availability from all departments on the Plan of Study. Rankin answered that there were so many options and they were able to find a nice balance with courses being offered both spring and fall. McClure, director of the Minor in Legal Studies, said that when they designed the major, they made sure that the Legal Studies and Politics and Government courses they listed for the new major were available. He said that it would be possible for a student to complete the

major, even if they did not take any courses outside of Politics and Government and Legal Studies. They didn't want to restrict students, so they added the courses outside of the department.

- Standard asked how many students were expected in the new major. McClure said that they anticipated that there would not be a large increase over what they have in the minor, but they expect growth over time.
- Murphy asked if they had talked with Chad Kahl in the library about resources to sufficiently support the new major. Riaz answered yes.

Standard said that after Rosenthal has reviewed the proposal and made the suggestions about POL 398.20, with agreement by Riaz, the proposal will be edited and it will be on the agenda as an action item next week.

TEC MAJOR IN ENGINEERING TECHNOLOGY (New)

Morenus/Walstrom

Rick Boser, Kevin Devine, and Ken Stier were present from Technology. Morenus distributed a handout and presented a review of the proposal for the new Major in Engineering Technology.

- The proposal is to change the existing Engineering Technology Sequence (that is currently under the Industrial Technology B.S.) to a B.S. in Engineering Technology. There are no other programmatic changes and no new courses will be added.
- The current major name of Industrial Technology does not serve the program well from a student recruitment standpoint, nor does it align well with the profession. By changing to a B.S. degree in Engineering Technology, the ability to recruit more students to the program will be significantly enhanced.
- The reviewers noted many additional benefits for changing to the new B.S. in Engineering Technology, a few of which are:
 - Increased support for Illinois State's Educating Illinois goals, as well as CAST and Department of Technology goals;
 - Increased potential to collaborate with other departments and colleges;
 - Improved program marketing through enhanced visibility to students, parents, and employers; and improved faculty recruitment;
 - Increased recruitment of higher quality students who otherwise might be applying to an engineering school.

Comments/Questions:

- Rosenthal asked if there were any licensure issues, such as students thinking that they obtain licensure after graduating with the Engineering Technology degree. Stier said that they make it very clear to the students when they advise them that there is not a license awarded after completion of the major.

Standard said that this program proposal will be an action item on next week's agenda.

HSC MINOR IN PUBLIC HEALTH (New)

Cook/Weilbacher

Marilyn Morrow and James Broadbear were present from the Department of Health Sciences. Cook distributed a handout and presented a review of the proposal for a new Minor in Public Health.

- The proposed minor in Public Health is designed to provide students with a breadth of course work related to public health. The department already offers minors in Environmental Health and Safety, as well as in two aspects of Health Education. These are more narrowly focused minors within specific disciplines. Public Health is an interdisciplinary field that cuts across several areas in the health sciences.
- It is envisioned that majors in life and social sciences will complete the minor to gain a background for employment in public health or for graduate work in this field. Majors in other aspects of Health Sciences may benefit from the minor as well.
- It is expected that there will be a great demand for public health workers in Illinois by 2020.
- The minor is composed of existing courses from Health Sciences. Seats are available in the courses with the exception of HSC 258 Epidemiology. An extra section of HSC 258 will be added each year to accommodate the new minor.
- The financial implications form has been completed and approved.
- No other departments will be affected by the addition of this minor.

Standard said that after the editing is completed and the proposal resubmitted, the proposal for the new minor will be an action item on the agenda next week.

CHE MINOR IN CHEMISTRY (Revise)

Kelly/Murphy

Kelly distributed a handout and presented a review of the proposal to revise the Minor in Chemistry.

- Chemistry had already converted CHE 215 from a lecture/lab course to a lecture only course with an associated lab, CHE 216. Consequently, the required course list for the minor should now read “CHE 215/216” instead of “CHE 215.”
- CHE 250/251 will now be offered on a regular basis and provides the students with an acceptable alternative to CHE 215/216. CHE 250/251 will be added to the required course list, as an alternative to CHE 215/216, for the minor.

Comments/Questions:

- It was asked what the slash between the courses implies. Standard said it means “and.” Some committee members thought a slash between courses meant “and” while others thought it meant “or.” Because the catalog has instances where the slash means “or” and instances where it indicates “and,” Ryburn will contact departments where their catalog copy shows slashes between courses and clean up the catalog and make sure that it is clear whether it is “and” or “or.”
- Kaesberg inquired as to what they meant by saying CHE 250 and 251 will now be offered on a “regular basis.” Standard answered that CHE 250 was offered sporadically in the past, however it will now be offered all the time because it is now a requirement for Chemistry majors.

With no other questions or comments, Standard said the proposal will be on the agenda as an action item at next week’s meeting.

5. LIAISON REPORTS:

- a. Council for General Education:** Weilbacher reported that CGE met Tuesday with staff from University Assessment and discussed the plan to make the General Education program more substantive.
- b. Council on Teacher Education:** Standard reported that the CTE curriculum committee met Tuesday and discussed proposals that were still pending from last year. Rosenthal asked Ryburn to send a message to Curriculum and Instruction to ask about the status of the proposal that was returned to them for changes last year.
- c. Academic Affairs Committee:** Kaesberg- Nothing to report at this time.

6. STAFF REPORT:

Ryburn reported that there will be proposals from Information Technology on the agenda for discussion next week. Trefzger and Ferrence are the reviewers for the proposals.

7. MISCELLANEOUS:

Kaesberg asked if the proposal for the revisions of the RN/BSN would be through all approvals by September 29, when they would like to announce the changes at a social event. Ryburn said that the Nursing proposals will circulate on Tuesday, September 20, and would likely not be at UCC until two weeks later.

Kaesberg shared with the committee that UCC member Kopsell received a national award in Agriculture: the 2011 Distinguished Young Educator Award American from the Association of State Colleges of Agriculture and Renewable Resources (AASCARR). The committee offered congratulations to their colleague for this prestigious award. Kopsell said that he will miss the UCC meeting on October 5 because he will be in California for the presentation of this award.

- 8. ADJOURNED:** Morenus moved to adjourn, Ferrence seconded. The meeting was adjourned at 4:15 p.m. The next meeting will be on September 21, 2011.

9. **INFORMATION:** The University Curriculum Committee Executive Secretary approved the following:
Editorial Requests:

HSC (The prerequisite courses were removed from the following courses)

327 HEALTHCARE QUALITY MANAGEMENT, LAW, AND RISK MANAGEMENT
6 sem. hrs.

Analysis and application of principles and theories concerning United States healthcare quality management, law, and risk management. Prerequisites: RHIT-HIM Online Sequence only.
HSC

328 PLANNING, IMPLEMENTATION AND MANAGEMENT OF HEALTH INFORMATION SYSTEMS
6 sem. hrs.

Addresses the Health Information manager's role and responsibilities in planning, implementing and managing health information systems to manage health data. Prerequisite: RHIT-HIM Online Sequence only.

329 MANAGEMENT FOR THE HEALTH INFORMATION ADMINISTRATOR
5 sem. hrs.

Organization and management of personnel and processes by health information administrators. Prerequisites: RHIT-HIM Online Sequence only.

330 HEALTH DATA ANALYSIS FOR DECISION MAKING
5 sem. hrs.

Collect, analyze, and report clinical data to address administrative problems and issues. Prerequisite: RHIT-HIM Online Sequence only.

(changed title)

346 HEALTHCARE FINANCE
3 sem. hrs.

Systematic study of hospital financial planning; coordination of financial resources and expenditures; reimbursement methods. Formerly HOSPITAL BUDGETING PROCEDURES. Prerequisites: HSC 200, 212, and 298.03 or consent instructor. Major only.

MUS (Reinstated the following courses under the Performing Organizations listing in the catalog):

185 UNIVERSITY MEN'S GLEE
1 sem. hr.

285 UNIVERSITY MEN'S GLEE
1 sem. hr.

