

UNIVERSITY CURRICULUM COMMITTEE

Minutes #14, approved (2014-2016 Undergraduate Catalog)

April 24, 2013

Members Present: Barroqueiro, Cook, Kaesberg, Kennedy, Murphy, Neisler, Park, Rolando, Rosenthal, Schendel, Standard, Walstrom, Wood

Members Absent: Fontes, Temple

Guests Present: Jan Murphy and Robert Cullen, Family and Consumer Sciences; Jess Ray, Registrar

1. Standard convened the meeting at 3:05 p.m.
2. **APPROVAL OF MINUTES:** Minutes #13, April 3, 2013 were not ready. Minutes #13 and today's minutes will be distributed to the committee via email for electronic approval as soon as they are completed.
3. **PROPOSAL ACTION:**

**FCS FOOD, NUTRITION AND DIETETICS SEQUENCE IN THE
 MAJOR IN FAMILY AND CONSUMER SCIENCES (Revise) Park and Rolando**

With no further discussion needed, Murphy proposed to suspend the practice of "discussion one week – action the next," Wood seconded and the committee approved by acclamation. Park moved to approve the proposal to revise the Food, Nutrition and Dietetics Sequence, Barroqueiro seconded, and the committee approved by acclamation. Catalog copy follows:

Food, Nutrition and Dietetics Sequence:

The Didactic Program in Dietetics (DPD) at Illinois State University is currently accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND) of the Academy of Nutrition and Dietetics. ACEND is recognized by the United States Department of Education and can be contacted at 120 South Riverside Plaza, Suite 2000, Chicago, IL 60606-6995, (312) 899-0040, Ext. 5400.

- 67-69 hours required.
- 11-hour core: FCS 101, 103, 200, 300.
- The following General Education courses must be taken: BSC 160; CHE 110 and 112.
- 56-58-hour sequence: FCS 102, 113, 217, 219, 311, 312, 316, 317, 318, 319, 398 (3 hours); BSC 160; CHE 220, 242; ECO 103 or 105; KNR 182; MQM 220; PSY 110 or 111.
- This program provides the first step for students wanting to become a registered dietitian (R.D.). Students must apply for an ACEND-accredited dietetic internship after graduation, and then successfully complete the registration examination to be an R.D. An American Dietetic Association Verification Statement of DPD Program Completion will be given to students completing this sequence. This official statement is required for graduates to begin an ACEND-accredited dietetic internship after acceptance, and for other professional applications requiring verification of DPD Program completion.

4. **PROPOSAL DISCUSSION:**

**FCS FOOD, NUTRITION AND DIETETICS SEQUENCE IN THE
 MAJOR IN FAMILY AND CONSUMER SCIENCES (Revise) Park and Rolando**

Jan Murphy and Robert Cullen from the Department of Family and Consumer Sciences were present. Park distributed a handout and presented a review of the proposal to revise the Food, Nutrition and Dietetics Sequence in the Major in Family and Consumer Sciences.

- To meet the recommendations of the Accreditation Council for Education in Nutrition and Dietetics (ACEND), the Department of Family and Consumer Sciences proposes the addition of two new courses, FCS 217 and 219.
- The Department also proposes removing two existing courses (FCS 213 and PSY 215) from the requirements of the sequence. They will not be deleting FCS 213 because they plan to continue to offer the course. They contacted Psychology about dropping PSY 215 from the sequence.
- The Department proposes revision of two courses, FCS 102 and 319. Selected objectives from FCS 213 will be moved to FCS 319; therefore FCS 319 will be revised with a change in credit hours from 3 to 4. In addition, they are changing the title of FCS 102.
- Overall, the changes result in a one credit-hour increase in required hours from 66 to 67. The 67 total required hours stay well within university guidelines.

Comments/Questions:

- Park asked why the Department was required to make the changes because of accreditation standards. Cullen answered that standards change often and they need to remain competitive with other universities. They needed to bolster content and training in the two areas (that the new courses represent).
- Rosenthal asked if they had a plan for transitioning students from the current curriculum to the new. Murphy answered that the advisor would work closely with students to help them transition from the old curriculum to the new.
- Standard asked about catalog copy. BSC 160 is in the list of General Education courses and is also in the list of required courses. She said that it was a little confusing and asked how it was counted in the total hours. Murphy said that the hours of BSC 160 are only counted once, but because 160 is a General Education course, they thought it should be shown in the General Education course list as well as in the sequence course requirements. Standard also noted that the current catalog copy has an error in that the total hours are 66-67 and should be 66-68. Murphy said that the College Curriculum Committee also noticed that error.

With no further discussion needed, Murphy proposed to suspend the practice of “discussion one week – action the next,” Wood seconded and the committee approved by acclamation. (See “Proposal Action” above.)

5. DISCUSSION/ACTION – HOUR CAP ON MAJORS

Rosenthal proposed a change in the current language in the Baccalaureate Degree Document (Policy 2.1.9) regarding the limit of hours in a major.

From: The major should not mandate more than 76 hours excluding General Education requirements. (The 76-hour limit should be seen not as an ideal, but as a maximum to be approved only in rare cases. A department or college is obligated to make a strong case to the University Curriculum Committee for mandating 60 semester hours or more.)

To: The major should not mandate more than 82 hours excluding General Education requirements. (The 82-hour limit should be seen not as an ideal, but as a maximum to be approved only in rare cases. A department or school is obligated to make a strong case to the University Curriculum Committee for mandating 60 semester hours or more.)

Rationale: The current policy is based on the 48 hour University Studies program that was replaced by General Education in 1998. The 76 hour cap on major requirements was based on the calculation: 124 hours maximum allowed for graduation minus 48 hours University Studies equals 76 hours (124-48=76). General Education is currently a 42 hour program that will become a 39 hour program with the 2014-2016 catalog. The revised cap of 82 hours will maintain the 124 maximum hours allowed for four-year programs and reflects the pressures on majors to increase hours in the face of accreditation and state education requirements.

Question: Do we want to retain the strong case for more than 60 hours, or is that just creating more work?

Committee Comments/Questions:

- By maintaining the requirement for the departments/schools to make a strong case for more than 60 hours, it might keep departments from adding hours once the change from 76 to 82 is made.
- Many programs are over 60 hours, but a few are still fairly low.
- There was a suggestion made to increase the 60 hours to 62 and the 76 hours to 82.

Rosenthal asked for a vote on changing the hours from 60 to 62 and 76 to 82. Murphy moved to approve the revision of the baccalaureate degree document to increase the hours from 60 to 62 for the lower limit and from 76 to 82 for the maximum limit, Cook seconded, and the committee approved by acclamation. Rosenthal will send the policy change to the Academic Senate for their review/approval. Approved text for the hour limit policy follows:

The major should not mandate more than 82 hours excluding General Education requirements. (The 82-hour limit should be seen not as an ideal, but as a maximum to be approved only in rare cases. A department or school is obligated to make a strong case to the University Curriculum Committee for mandating 62 semester hours or more.)

6. LIAISON REPORTS:

- a. **Council on General Education:** Rosenthal reported that the Provost asked the CGE to establish a task force to work on writing across the curriculum to provide guidelines of what would be included (in a course) for students to learn to write in their majors/disciplines and to designate courses that would include writing instruction.
- b. **Council for Teacher Education:** Standard – No report.
- c. **Academic Affairs Committee:** Rosenthal reported that Academic Affairs met and went through their list of work for this semester and everything has been completed, including the General Education program revision which was approved April 10. He sent memos to the chairs and directors on April 11 to let them know about the changes to General Education.

7. STAFF REPORT:

- a. Discussion – Process for Modifying General Education Program to be Included in the University Curriculum Committee Policies and Procedures Document:

Rosenthal said that he was asked by the Academic Senate to include the procedures for modifying General Education in the University Curriculum Committee Policies and Procedures document.

He distributed a draft of the “Procedures for Changes to the General Education Program” to be added to the end of the University Curriculum Committee Policies and Procedures document. He asked for UCC approval to send the procedures to the Academic Senate for their review/approval. Cook moved to approve, Walstrom seconded, and the committee approved by acclamation. (See the proposed procedures at the end of these minutes.)

- b. Ryburn - The committee members whose term ends in May are: Park, Neisler, Standard, and Walstrom. Barroqueiro has been filling in for Lieberman who is on sabbatical, so her term will also end May 2013 and Lieberman will be returning fall 2014. Members were asked if they had requested to serve another term. Student member, Rolando, said that she was interested in returning in the fall. Standard is going to be on sabbatical and will not be returning. Wood is going on sabbatical in the fall for one semester and will ask the College to find someone to replace her for one semester. Ryburn thanked all the members, especially Neisler who was completing the term for Morenus, and Barroqueiro for filling in for Lieberman.
 - c. Ryburn – The Council on General Education approved and forwarded a request to add MUS 157 to the General Education program to category OC-FA. (Reported to UCC via email.)
8. **ADJOURNED:** Barroqueiro moved to adjourn, Park seconded. The meeting adjourned at 3:50 p.m. The next meeting will be August 28, 2013.
9. **INFORMATION:** The University Curriculum Committee Executive Secretary approved the following:
New Course for the 2013 Supplement to the 2012-2014 Undergraduate Catalog):

IDS

109 TRANSFER STUDENT SEMINAR

1 sem. hr.

A course assisting transfer students transition to the University, including exploration of involvement opportunities and social and academic adjustment issues. Prerequisite: First semester transfer student status.

Temporary Course:

IDS

189.37 SUMMER SUCCESS SKILLS

3 sem. hrs.

A course assisting incoming freshman transition to the University, including critical thinking, academic study skills, and community and civic engagement.

New Courses (for the 2014-2016 Undergraduate Catalog):

ACC

304 ADOLESCENCE AND EMERGING ADULTHOOD IN THE CULTURAL CONTEXT

3 sem. hrs.

Theories, historical background, and research regarding adolescent development and emerging adulthood as they relate to contemporary society and across culture. Formerly FCS 389.37. Prerequisites: Junior standing; majors or minors only or consent of the instructor.

FCS**217 NUTRITION THROUGH THE LIFE CYCLE**
3 sem. hrs.

Examination of physiological, sociological, and developmental factors that affect nutritional requirements and recommendations at various stages of the life cycle. Prerequisite: FCS 102.

219 NUTRITION COUNSELING AND ASSESSMENT
3 sem. hrs.

Application of nutrition assessment, counseling and communication techniques with individuals and groups in community and clinical settings. Prerequisites: FCS 102 and 217.

IT**345 ADVANCED BUSINESS INTELLIGENCE AND DATA WAREHOUSING**
3 sem. hrs.

Topics covered include data warehousing, Big Data, data governance, and the future of the business intelligence field. Prerequisite: Grade of C or better in IT 378.

Revised Courses (*for the 2014-2016 Undergraduate Catalog*):

ART

(Changed title, description, prerequisites)

357 EXPANDED MEDIA II
3 sem. hrs.

Students complete advanced projects in studio art using digital fabrication tools to explore interactivity in art objects and immersive environments. Formerly *INTEGRATED MEDIA II*. Prerequisites: ART 103, 104, 109, 284 or; consent of instructor and School.

FCS

(Changed hours, description, prerequisite)

319 QUANTITY FOODS
4 sem. hrs.

Principles, techniques, and standards for procuring, storing, and producing food in batch/quantity for group, institutional and commercial feeding. Field trips. Materials charge optional. Prerequisite: FCS 113.

TEC**351 CROSS-MEDIA TECHNOLOGY**
3 sem. hrs.

Technology and processes used in cross-media production, with emphasis on interactive digital print products. Lecture and lab. Formerly *ADVANCED IMAGE TRANSFER SYSTEMS*. Prerequisites: TEC 250. Major or minor only or consent of the department advisor.

Editorial Request:

ACC

(Revised description)

336 ADVANCED AUDITING
3 sem. hrs.

In-depth analysis of selected advanced topics in auditing, including professional auditing standards, planning, evidence, internal control, audit sampling, IT auditing, reporting, integrative audit case, internal auditing. Prerequisites: ACC major only; minimum grade of B/C combination in ACC 230 and 231; ACC 235.

Deleted Courses:

ENG

367 CREATIVE WRITING PEDAGOGY
3 sem. hrs.

Theory and practice of teaching creative writing at high school and university levels, including design of courses and assignments. Prerequisites: Grade of B or better in ENG 227 and junior/senior standing; or graduate standing; or consent of instructor.

TEC

**302 CURRICULUM DEVELOPMENT, TECHNOLOGICAL DESIGN
AND PROBLEM SOLVING**
3 sem. hrs.

Foundations and methodology concepts used to deliver and assess technology-based design and problem solving in the K-12 classroom/laboratory. Materials charge optional. Formerly *TEACHING TECHNOLOGICAL DESIGN AND PROBLEM SOLVING*. Prerequisite: Education major, graduate student, or practicing teachers only.

UCC Proposed Procedures/Pending Senate Approval:

Procedures for Changes to the General Education Program

Existing Courses proposed for General Education

Departments and schools seeking to place a currently existing course in a General Education course category should send a memo (with syllabus attached) to the Council on General Education explaining how the course addresses the learning outcomes for the category. Detailed information on the submission process and learning outcomes is available on the CGE website:

http://gened.illinoisstate.edu/faculty_info/

New Courses proposed for General Education

Departments and Schools submitting a new course to be placed in a General Education course category should follow the new course submission procedure outlined on the University Curriculum Committee Website.

Changes to the Structure of General Education

Structural changes to General Education, from modest revisions to new program designs, are complex initiatives that require campus-wide participation. Principles of such changes are as follows:

A call for revisions may be initiated by the Provost, Academic Senate, or other appropriate constituency.

The Provost will appoint a task force to review the effectiveness of the existing curriculum with authority to make recommendations for program changes. The task force will consult widely with campus constituencies (faculty, staff, students, chairs/directors and deans, the University Assessment Office, the Council on General Education, the Academic Senate), and will assure multiple means of gathering campus-wide feedback. The task force will take into account that feedback as well as the relevant context for the changes, including the University's strategic plan, statewide transfer programs, and any other internal or external factors that may be pertinent.

The task force will make recommendations for change to the Provost.

The Provost will consider the merits of the recommendations and also the feasibility of implementation, including staffing implications and other costs. The Provost may refer recommendations back to the task force for further consideration or may recommend changes to the Council on General Education.

The Council on General Education, a standing external subcommittee of the Academic Senate will conduct its review. CGE will involve, as appropriate, campus constituencies in its review. CGE will forward its recommendations to the University Curriculum Committee.

The University Curriculum Committee, a standing external subcommittee of the Academic Senate, will conduct a review of the proposed structure. Following its usual process, proposed revisions or new structure will circulate to the University community for comment. UCC will forward its recommendations to the Academic Senate for discussion and action.

Upon approval by the Academic Senate, program changes will be published in the Undergraduate Catalog and will be implemented by appropriate academic and academic support units.