

UNIVERSITY CURRICULUM COMMITTEE

Minutes #5 approved (2016-2017 Undergraduate Catalog)

October 7, 2015

Members Present: Colclasure, Cook, Dustin, Latham, Lippert, Morey, Prud'homme, Segelcke, Shim, Spreier, Standard, Stapleton, Temple, Trefzger, Willard

Members Absent: Lieberman, Neisler, Rosenthal

Guests Present: Linda Haling and Tony Lorsbach, Teaching and Learning; Tamra Davis and Kathy Mountjoy, Business Education and Kim Judson, Marketing and Business Education; Tom Fuller, Jennifer Peterson, and David Greishaber, Health Sciences; and Mary Henninger, Kinesiology and Recreation.

1. Temple convened the meeting at 3:06 p.m.
2. **INTRODUCTIONS:** Members and guests introduced themselves.
3. **APPROVAL OF MINUTES:** #4, September 30, 2015

Corrections to the minutes were sent and received before the meeting and the minutes have been corrected. Morey moved to approve the minutes as amended; Dustin seconded. The minutes were approved as amended by acclamation of the committee, with one abstention.

4. **PROPOSAL ACTION:**

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| IDS | MAJOR IN EUROPEAN STUDIES (New) | Trefzger and Lieberman |
| | MINOR IN EUROPEAN STUDIES (New) | |

Trefzger summarized the review from the last meeting. There was a question about total hours. Rosenthal looked at the hours and said that they are consistent with other Language programs. With no further discussion needed, Trefzger moved to approve both the new Major and Minor in European Studies, Temple seconded and the proposals were approved by acclamation of the committee. The proposals will be forwarded to the Academic Senate for their consideration. Catalog copy follows:

IDS

MAJOR IN EUROPEAN STUDIES

A minimum of 38 and a maximum of 46 total hours are required to complete this major, 21 senior college hours are required, of which at least 9 must be taken at the 300 level. The number of hours depends on the language level at which the student enters the program. Students with no previous language study begin with a 111 LAN course and must complete 46 hours. Students with two years of high-school foreign language (or equivalent) usually begin with LAN 112 and must complete 42 hours beyond LAN 111. Students with three years of high-school foreign language normally begin with LAN 115 and must complete 38 hours beyond 111 and 112.

- **Required courses: IDS 112 or HIS 101, 102, or 107; IDS 212, 312**
- **Proficiency equivalent to LAN 111-116, plus one 200-level LAN course required in a European language other than English. A student who took foreign language in high school may be able to meet the requirement of completing one or more of the LAN 111-116 courses through proficiency credit awarded upon the completion of higher level LAN courses.**
- **Elective courses (18 hours) from the following list:
ART 155, 156, 240, 241, 242, 263, 265, 280, 281, 304, 305, 306; DAN 372; ECO 245, 345, 346;
ENG 110, 213, 214, 216, 218, 219, 222, 241, 310, 311, 320, 324, 327, 329, 378, 386, 387, 388; FRE
209, 213, 214, 220, 223, 235, 305, 327, 328, 340, 341, 385; GER 211, 213, 285, 310, 317, 385; HIS**

220, 221, 222, 223, 224, 225, 226, 228, 229, 231, 232, 233, 234, 235, 237, 279, 284, 308, 335, 336, 337, 345, 350, 355, 356, 366, 367, 368; ITA 221, 222; MUS 253, 254; PHI 222, 232, 233, 250, 254, 255, 350; POL 141, 241, 252, 255, 344, 351; SPA 213, 214, 215, 223, 233, 240, 243, 305, 323, 324, 337, 360; THE 300, 370, 371, 376, 377.

- Two of these elective courses (6 hours) must be History courses or POL 241, two courses (6 hours) must be in the arts and humanities (Art History, Dance, Literature, Music, Philosophy, Theatre), and two courses (6 hours) must be in an area of concentration approved by the academic advisor.
- Study abroad in a European country for one semester is required. Study abroad during the summer session requires program approval. Under exceptional circumstances, a student may petition for exemption from this requirement.
- A 2.0 major GPA is required to graduate with this major. All required and elective courses must be completed with grades of "C" or better. This major does NOT require a second major in another department.

MINOR IN EUROPEAN STUDIES

- 24 total hours are required to complete this minor including 6 senior college hours.
- Required courses (18 hours): IDS 112 or HIS 101, 102, or 107; IDS 212
- Proficiency equivalent to LAN 111-115 required in a European language other than English. A student who took foreign language courses in high school may be able to meet the requirement of completing one or more of the LAN 111-115 courses through proficiency credit awarded upon the completion of higher level LAN courses.
- 2 additional courses (6 hours) in an area of concentration required from the list of electives, at least one at senior college hours level.
- Elective courses in groups:

ART 155, 156, 240, 241, 242, 263, 265, 280, 281, 304, 305, 306; DAN 372; ECO 245, 345, 346; ENG 110, 213, 214, 216, 218, 219, 222, 241, 310, 311, 320, 324, 327, 329, 378, 386, 387, 388; FRE 209, 213, 214, 220, 223, 235, 305, 327, 328, 340, 341, 385; GER 211, 213, 285, 310, 317, 385; HIS 220, 221, 222, 223, 224, 225, 226, 228, 229, 231, 232, 233, 234, 235, 237, 279, 284, 308, 335, 336, 337, 345, 350, 355, 356, 366, 367, 368; ITA 221, 222; MUS 253, 254; PHI 222, 232, 233, 250, 254, 255, 350; POL 141, 241, 252, 255, 344, 351; SPA 213, 214, 215, 223, 233, 240, 243, 305, 323, 324, 337, 360; THE 300, 370, 371, 376, 377.

- Study abroad in a European country is strongly recommended.
- A 2.0 major GPA is required to graduate with this minor. All required and elective courses must be completed with grades of C or better.

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| BE | MAJOR IN BUSINESS EDUCATION (Revise) BUSINESS TEACHER EDUCATION SEQUENCE (New) TRAINING AND DEVELOPMENT SEQUENCE (New) | Shim and Stapleton |
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With nothing further to discuss, Cook moved to suspend the practice of “discussion one week, action the next” and vote on the proposals today, Trefzger seconded, and the committee approved by acclamation. Shim moved to approve the proposal to revise the Major in Business Education, the proposals to add the new Business Teacher Education Sequence and the Training and Development Sequence, and Stapleton seconded; the committee approved by acclamation. The two new sequence proposals will be forwarded to the Academic Senate for consideration. Catalog copy follows:

MAJOR IN BUSINESS EDUCATION

General Information

The Business Education program focuses on developing business, marketing, and computer educators/trainers through the pursuit of Illinois State University's conceptual framework for teacher education: Realizing the Democratic Ideal. This program prepares graduates for teaching positions and business positions across a broad base of business disciplines.

Business Education includes (1) a study of the concepts and properties in modern business environments, including accounting, business law, information processing, educational technologies, quantitative analysis, management, marketing, and finance; (2) the development of cognitive, psychomotor, and affective skills in the content areas listed related to the use of tools, materials, processes, resources, technologies, principles, and products as well as their impact on society; and (3) the professional competencies of planning, implementing, and evaluating instruction and training.

Students should note that:

- 1. Majors must meet the academic, admission, and transfer requirements of the College of Business. Non-majors must have the prerequisites, including the specified number of hours, to enroll in Business Education.**
- 2. At least 60 hours of credit toward the bachelor's degree must be taken outside the College of Business and in subject areas other than business.**
- 3. Students shall plan programs in consultation with an advisor.**

CLINICAL EXPERIENCES IN BUSINESS EDUCATION

A variety of clinical (pre-student teaching/internship) experiences, as well as student teaching/internship, are included in the candidate's professional preparation. Observations, small and large group instruction, tutoring, field experiences, and student teaching/internship are included in the Clinical Experiences Program. The experiences offered prior to student teaching are integral parts of specific college courses. Clinical experiences are provided in off-campus professional development schools, in local schools, and in campus laboratory schools, in agencies and other approved non-school settings. The Cecilia J. Lauby Teacher Education Center monitors and documents all clinical experiences. Teacher candidates will show verification of having completed clinical experiences commensurate with attaining local, state, and national standards. Candidates must provide their own transportation to clinical experiences sites.

Candidates are required to provide documentation of meeting all State of Illinois, district, and university requirements in regard to criminal background checks BEFOREHAND beginning any clinical experiences. Criminal background checks must remain current as of the last day of clinical experience. Candidates should consult with clinical course faculty and the Lauby Center well in advance of clinical experiences to determine specific requirements needed each semester.

The approximate number of clinical hours and type of activity associated with each course offering can be found with the appropriate course description. The following legend relates to the type and kind of activity related to a specific course.

Clinical Experiences Legend

- 1. Observation**
- 2. Tutoring one-on-one contact**
- 3. Non-instruction assisting**
- 4. Instructional aiding a group**

5. Micro teaching
6. Simulation lab exercises
7. Work with clinic or client
8. Graduate practicum
9. Professional meeting
10. Other

Business Teacher Education Sequence

(K-12 Specialist Endorsement)

Students should note that:

1. Majors must earn and maintain a 2.5 GPA for Admission to Professional Studies (see University-Wide Teacher Education program requirements in the College of Education (COE) section of this Undergraduate Catalog for further information). Also, Business Education majors must have a minimum GPA of 2.5 in the major and at ISU in order to be eligible to student teach.
2. For the Business Teacher Education sequence, minimum Pre-Clinical Experiences totaling 100 clock hours shall be completed prior to student teaching. Several BTE and COE courses include required clinical hours.
3. The sequence is a performance-based program (PBA). In the PBA system, students pass three Milestones. In addition to regular course work and campus-wide teacher education performance assessments, BE students complete interviews, essays, check sheets, attend college colloquial, and prepare a summative program portfolio, edTPA. All teacher education candidates must pass edTPA as required by the State of Illinois. All teacher education candidates must pass all Milestones as required by ISU and the state for graduation. See the Business Education coordinator and/or advisor for further details.
4. Students desiring the cooperative career and technical educational credentials are required to complete BE 380 and 382 and complete 2,000 hours of non-teaching work experience in business.

The sequence embraces the ISU conceptual framework by addressing standards from Illinois Professional Teaching Standards, Illinois Business, Marketing, and Computer Education Content Standards, Illinois Core Language Arts Standards, Illinois Core Special Education Standards for all teachers and Core Technology Standards for teachers. These standards were established by the Illinois State Board of Education (ISBE), Council for Accreditation of Education Preparation (CAEP), International Society for Technology in Education (ISTE), and the National Association of Business Teacher Education (NABTE).

The Business Education program is part of the entitlement programming leading to the K-12 Specialist in Business, Marketing, and Computer Education endorsement. Initial employment opportunities include elementary, middle level and junior high level business and computer instruction/technology coordination; high school business, marketing, and computer teacher/coordinator, school/district computer teacher, business/industry trainer/instructor, and business professional. Graduates will be prepared to teach basic business, introduction to business, accounting, record keeping, business law, information processing, keyboarding, computer applications, consumer economics, personal finance, marketing, entrepreneurship, business communications, digital/multimedia, and web design.

Student teaching comprises a full semester experience with approximately six weeks in an elementary and/or middle level setting (5 credit hours) and approximately ten weeks in a secondary level setting (7 credit hours). Prior to student teaching, students complete at least 100 pre-clinical hours of field experience with a minimum of 30 hours in an elementary/middle level setting and 70 hours in a secondary setting.

- **Required courses: 122 total semester hours.**
- **Business Education courses (28 hours): BE 110, 140, 225, 260, 322, 330, 354, 361 (1 hour), 362, 363, 364.**
- **Business courses (27 hours): ACC 131, 132, 270; BUS 100; FIL 185, 240; MKT 230; MQM 100; 220.**
- **Courses outside the major (41 hours) required: COM 110; ECO 105; ENG 101; MAT 120 or 144; General Education (27 hours) from all general education disciplines.**
- **Professional Education (26 hours): EAF 228, or 231, or 235; TCH 210, 212, 216, 219; STT 399A05 (12 hours) Student Teaching.**
- **Optional Business Computer Programming Specialization (9 hours): Students receive 6 hours of programming through required Business Education courses. Students are recommended to complete BE 365 as the third class. Students may also select from ACC 266; TEC 243.**

Training and Development Sequence

(Non-Teaching Licensure Program)

Majors must earn and maintain a 2.5 GPA for Admission to Professional Studies (see University-Wide Teacher Education program requirements in the College of Education (COE) section of this Undergraduate Catalog for further information).

The sequence embraces the ISU conceptual framework by addressing standards from Illinois Professional Teaching Standards, Illinois Business, Marketing, and Computer Education Content Standards, Illinois Core Language Arts Standards, Illinois Core Special Education Standards for all teachers and Core Technology Standards for teachers. These standards were established by the Illinois State Board of Education (ISBE), Council for Accreditation of Education Preparation (CAEP), International Society for Technology in Education (ISTE), and the National Association of Business Teacher Education (NABTE).

Graduates will be prepared to work as a business/industry trainer/instructor, and business professional.

A 12-credit hour internship will be required for graduation in this sequence. Prior to the internship, students complete a minimum of 100 pre-clinical hours of field experience in a business or educational setting.

- **Required courses: 122 total semester hours.**
- **Business Education courses (28 hours): BE 110, 140, 225, 260, 322, 330, 354, 361 (1 hour), 362, 363, 364; or substitute courses as approved by the program coordinator.**
- **Business courses (27-39 hours): ACC 131, 132, 270; BUS 100; FIL 185, 240; MKT 230; MQM 100, 220; Internship.**
- **Courses outside the major (41 hours) required: COM 110; ECO 105; ENG 101; MAT 120 or 144; General Education (27 hours) from all general education disciplines.**
- **Professional Education (14-26 hours): EAF 228, or 231, or 235; TCH 210, 212, 216, 219; STT 399A05 (12 hours) or substitute courses as approved by the program coordinator.**

**HSC MAJOR IN SAFETY (Revise)
MINOR IN SAFETY (Revise)**

Prud`homme and Lieberman

With nothing further to discuss, Cook moved to suspend the practice of “discussion one week, action the next” and vote on the proposal today, Trefzger seconded, and the committee approved by acclamation. Prud`homme moved to approve the proposals to revise the Major and Minor in Safety, Temple seconded, and the committee approved by acclamation. Catalog copy follows:

MAJOR IN SAFETY

- **51 hours in Health Sciences required.**
- **Required courses (36 hours): HSC 170, 248, 271, 359, 362, 370, 372, 378, 380, 381, 382, 385.**
- **Professional Practice (9 hours): HSC 398A04.**
- **Two elective courses selected from the following (6 hours): HSC 272, 383, 384.**
- **Required courses outside of Health Sciences (10 hours): CHE 141; KNR 182; TEC 130.**
- **Required General Education courses: CHE 140; MAT 120; PHY 105 or 108; and one of the following: MQM 100; ECO 138; GEO 138; POL 138; or PSY 138*.**
- **Recommended electives based on career goals (variable): BSC 160; CHE 220; ENG 145A13 or 249; FIL 250; HSC 145, 156, 247; KNR 181, 282, 342**.**

NOTE: *HSC 204A02 may be substituted, but is not a General Education course. **KNR 181, 182, and 282 are prerequisites for KNR 342.

MINOR IN SAFETY

- **21 hours in Health Sciences required.**
- **Required courses (9 hours): HSC 170, 271, 381.**
- **Elective courses selected from the following (12 hours): HSC 248, 272, 359, 362, 370, 372, 378, 380, 382, 383, 384, 385.**
- **Required courses outside of Health Sciences (12-14 hours): CHE 110, 112 or CHE 140; MAT 120; PHY 105 or 108.**

**HSC HEALTH INFORMATION MANAGEMENT
ON-CAMPUS SEQUENCE (Revise)**

Willard and Trefzger

With nothing further to discuss, Cook moved to suspend the practice of “discussion one week, action the next” and vote on the proposal today, Trefzger seconded, and the committee approved by acclamation. Willard moved to approve the proposal to revise the Health Information Management On-Campus Sequence in the Major in Health Information Management (pending approval of the proposal to revise IT 250). Catalog copy follows:

MAJOR IN HEALTH INFORMATION MANAGEMENT

HIM On-Campus Sequence: This sequence is designed for and restricted to students who are taking HIM courses on campus.

New Freshmen, New and Internal Transfer Admission Requirements:

Admission to this academic program is limited and is based on space availability and the competitiveness of the applicant pool. Factors that may be considered for admission include, but are not limited to: courses completed, cumulative GPA, and hours completed. For additional information on minimum requirements for admission and applications selection process, visit IllinoisState.edu/Majors or contact the undergraduate advisor for the intended major.

Retention in the HIM On-Campus Sequence:

To be retained in the HIM major a student must:

- **Be in good academic standing in the University with a minimum cumulative 2.25 GPA;**
- **Have a grade of C or better in the following courses, or their equivalents, to enroll in the HIM professional courses: KNR 181 and 182 and HSC 105;**
- **Earn grades of C or better in all major courses.**

Course Requirements for the HIM On-Campus Sequence:

- Prerequisite courses (22 hours): HSC 105; KNR 181 and 182; IT 168, 178, 254, 261.
- Major courses (49 hours): HSC 201, 202, 204*, 210, 212, 213, 214, 230, 298A03, 300, 310, 320, 345, 346, 398A03; IT 250 and 262.
- Recommended courses: BSC 145; IT 150.

*NOTE: General Education courses MQM 100 or ECO 138 or GEO 138 or POL 138 or PSY 138 may be substituted for HSC 204.

KNR PHYSICAL EDUCATION TEACHER EDUCATION SEQUENCE (Revise)

Dustin and Latham

With nothing further to discuss, Cook moved to suspend the practice of “discussion one week, action the next” and vote on the proposal today, Trefzger seconded, and the committee approved by acclamation. Dustin moved to approve the proposal for revision of the Physical Education Teacher Education (PETE) Sequence, Latham seconded and the committee approved by acclamation. Catalog copy follows:

Physical Education Teacher Education Sequence (PETE) (B.S. in Ed.):

The PETE program for undergraduate majors leads to a professional educator license with K-12 endorsement. All PETE majors planning on becoming licensed teachers must apply for and be admitted to the University’s Teacher Education Program (see University-Wide Teacher Education Program section of this Undergraduate Catalog).

Program Admission Requirements for New and Continuing Students:

Admission to this academic program is limited and is based on space availability and the competitiveness of the applicant pool. Factors that may be considered include, but are not limited to: courses completed, cumulative GPA, hours completed, personal interview or written statement, and samples of work completed. For additional information on minimum requirements for admission and the application and selection process, visit IllinoisState.edu/Majors or contact the undergraduate advisor for the intended major.

Upon acceptance into the PETE program, the teacher candidate must maintain a minimum cumulative and minimum major GPA of 2.50 throughout their undergraduate program. Once accepted, the teacher candidate must meet all teacher education requirements, including, but not limited to “Standards for Progress in the Physical Education Teacher Education Major.” The New Transfer student must have passed all sections of the Test of Academic Proficiency (TAP) prior to registering for additional coursework in the PETE program after the initial semester.

Any Internal Transfer student wishing to become a PETE major must apply to the PETE Program at Illinois State University. Current application deadlines and forms can be found at IllinoisState.edu/Majors.

Once an applicant is accepted into the PETE Program, the teacher candidate must:

- (1) maintain a minimum cumulative GPA of 2.50 and a minimum major GPA of 2.50 each semester;
- (2) complete a projected program plan for graduation with the academic advisor for PETE; and
- (3) be admitted to Professional Studies through the College of Education.

Physical Education Teacher Education Sequence Program of Study Leading to a K-12 Special Licensure:

- **76 total hours required.**
- **50 hours in the following core and sequence courses required:**
- **15 hours in core courses: KNR 181, 182, 254, 280, 282.**
- **35 hours in sequence courses: KNR 156, 158, 221, 225, 242, 244, 245, 246, 247, 341, 364, 383, 391.**
- **26 hours in Professional Education requirements: EAF 228 or 231 or 235; PSY 215; TCH 212, 216, 219; STT 399A74 (6 semester hours), 399A75 (6 semester hours). Students must pass all sections of the State of Illinois Enhanced Test of Academic Proficiency (TAP) before they can register for TCH 216 and 219.**

Standards for Progress in the Major:

Standards for Progress in the PETE Major:

- 1. To progress through the program in a timely manner, the teacher candidate must continuously maintain a minimum cumulative 2.50 GPA and a minimum major 2.50 GPA to remain academically eligible.**
- 2. A teacher candidate falling below the minimum GPA, cumulative or major, will be placed on academic probation within the School of Kinesiology and Recreation for one semester. If after one semester the 2.50 cumulative and/or major GPA has not been reestablished, the teacher candidate will be removed from the PETE Program. A student who is not readmitted after one semester of probation, but has a minimum 2.00 GPA, will have the choice to enter the Physical Education (general) Sequence or select another major on campus.**
- 3. The student may submit an application to the program after re-establishing the minimum academic requirements. Acceptance into the program is competitive (Please see Admission Requirements for New and Continuing Students).**
- 4. A student who has not been retained in the PETE program may appeal for reconsideration to the Physical Education Teacher Education Selection and Retention Committee, providing evidence as to why re-admittance to the program should be considered.**

**TCH BILINGUAL/BICULTURAL EDUCATION TEACHER
 EDUCATION (ENGLISH-SPANISH) SEQUENCE (Revise) Cook and Segelcke
 MINOR IN BILINGUAL EDUCATION (New)**

With nothing further to discuss, Cook moved to suspend the practice of “discussion one week, action the next” and vote on the proposals today, Trefzger seconded, and the committee approved by acclamation. Cook moved to approve the proposal to revise the Bilingual/Bicultural Education Teacher Education (English-Spanish) Sequence (pending requested corrections), and the new Minor in Bilingual Education, Temple seconded, and the committee approved by acclamation. The proposal for the new minor will be forwarded to the Academic Senate for review/approval. Catalog copy follows:

Bilingual/Bicultural Teacher Education (English-Spanish) Sequence:

An Elementary Education major who completes the requirements for a B.S. in Education degree and who also completes the required courses listed may be endorsed in elementary education and bilingual education. In addition to the courses required for the Elementary Education major, other required courses include:

- **Required courses: HIS 104A03 (for a general education course); SPA 116 or 120; TCH 110, 260A01, 272, 319, 320, 321.**
- **Bilingual Education student teaching must take place in the spring semester as part of a yearlong professional development school that supports the Bilingual/Bicultural sequence.**

- **Additional courses in Spanish may be needed in order to obtain the language proficiency required. Language proficiency will be determined by successfully passing the Illinois Language Proficiency Test administered by the Illinois State Board of Education. The acceptable level of language proficiency required by the state of Illinois is 70% and must be obtained prior to the yearlong development school (PDS) experience.**

Four years of successful high school Spanish coursework or placement into SPA 112, as determined by the Spanish Readiness Test, is required for admission into the major. The total number of hours required for the major depends upon the language proficiency level at which a student begins the program. A student will be asked to take the online Spanish Readiness Test, which will recommend the college-level Spanish course in which the student will begin.

MINOR IN BILINGUAL EDUCATION

Endorsement in Bilingual Education For All Teacher Education Majors

Students may complete coursework leading to the 18-hour bilingual endorsement. This endorsement is in addition to the student's initial area of endorsement (early childhood, elementary education, middle level education, etc.) and can be focused on the target language of the student's choice. To meet these state requirements, students must fulfill 18 hours coursework in categories designated by the State of Illinois as well as pass the State of Illinois Target Language Test. Students should see an advisor to plan this coursework. These courses include:

- **18 hours required.**
- **Required courses: TCH 110, 272, 319, 320, 321, and TCH 294 or 260 or 396. (NOTE: MLE candidates will take 232 in place of 272)**

TEC MAJOR IN GRAPHIC COMMUNICATIONS (Revise) Standard and Lippert

With nothing further to discuss, Cook moved to suspend the practice of “discussion one week, action the next” and vote on the proposal today, Trefzger seconded, and the committee approved by acclamation. Standard moved to approve the proposal for revision of the Major in Graphic Communications, Lippert seconded, and the committee approved by acclamation. Catalog copy follows.

MAJOR IN GRAPHIC COMMUNICATIONS

Degree Offered: B.S.

Graphic Communications is a management-oriented technical curriculum related to the processes, products, services and opportunities within the diverse printing, media publishing and packaging industries. Students will learn about technology and management practices related to the production and distribution of graphic media in its many forms. Two concentrations within the graphic communications major may be pursued for more in-depth study: (1) cross media and packaging technology, or (2) web content management. The goal of the major is to prepare professionals to enter the field in positions such as project manager, production coordinator, digital media developer, Web content manager, quality control manager, sales representative, cost estimator, and production associate. The Graphic Communications Program is accredited by the Accrediting Council for Collegiate Graphic Communications (ACCGC).

- **78 hours required.**
- **17 hours in General Education: CHE 102, MAT 120, MQM 100, PHY 105, PSY 110.**
- **49 hours in Graphic Communications core: TEC 100, 116, 150, 151, 152, 250, 253, 257, 270, 313, 317, 320, 330, 352, 354, 356, 358.**
- **Students will select 9 hours of required courses from one of the following concentrations:**

Cross Media and Packaging Technology Concentration: TEC 350, 351, 353.

Web Content Management Concentration: TEC 283, 319, 378.

- **An additional 3 hours of elective courses selected from the following (if not already taken for credit): TEC 283, 319, 350, 351, 353, 370, 378, 398 (3 hours); ACC 131; COM 160; ECO 105; FIL 185.**

5. PROPOSAL DISCUSSION:

BE MAJOR IN BUSINESS EDUCATION (Revise) Shim and Stapleton
BUSINESS TEACHER EDUCATION SEQUENCE (New)
TRAINING AND DEVELOPMENT SEQUENCE (New)

Tamara Davis and Kathy Mountjoy from Business Education and Kimberly Judson, chair of Marketing and Business Education were present. Shim distributed a handout and presented a review of the proposal to revise the Major in Business Education and proposals to add two new sequences: Business Teacher Education Sequence and Training and Development Sequence.

- The Department of Business Education in the College of Business is proposing the addition of two new sequences to the Major in Business Education.
- The two separate sequences are Business Teacher Education and Training and Development.
- The Business Teacher Education Sequence is the same as the current Major in Business Teacher Education (with the exception of one course) and the new Training and Development Sequence does not culminate in teacher licensure.
- Business Education proposes replacing BE 199 with a new course, BE 361 in the new sequences.
- The transition of the one major program into two separate sequences, one for teacher licensure and one for non-licensure, is described by the resolution of the Council for Teacher Education (Spring 2015): alternative pathway of licensure.
- The total number of hours for the new sequences is the same as that required for the current Business Education Program (122 hours). (Please note that the department and the major have changed from Business Teacher Education to Business Education and the department abbreviation changed from BTE to BE as approved by the Provost).
- The new non-licensure sequence has been created to offer students who may struggle passing the mandated edTPA.

Comments/Questions:

- There was a question about whether credit hours from student teaching could replace internship hours in the Training and Development sequence. The proposers said that it would depend on the semester the student transitioned from the teaching sequence to the Training and Development Sequence. Students will take either student teaching or an internship.
- There was a question about the sentence “Students may transition to the non-licensure sequence at any point in the program,” which was included only for the Training and Development sequence. It was decided that the sentence would be removed entirely.

With nothing further to discuss, Cook moved to suspend the practice of “discussion one week, action the next” and vote on the proposal today, Trefzger seconded, and the committee approved by acclamation. (See “Proposal Action” above.)

HSC MAJOR IN SAFETY (Revise) Prud'homme and Lieberman
MINOR IN SAFETY (Revise)

Tom Fuller and David Grieshaber were present from Health and Sciences. Prud'homme distributed a handout and presented a review of the proposals to revise the Major and Minor in Safety.

- The Department of Health Sciences proposes revision of the major by adding a foundational safety course, HSC 170 Safety and Society, to the list of required courses.

- The total hours for the major will increase from 48 to 51 hours.
- They revised several of the required courses as well. Some course prerequisites were dropped or added for content purposes or to eliminate historical gatekeeping or sequencing structures in the curriculum that are not relevant for current students.
- They added HSC 170 to the required courses of the minor, and decreased the hours required in electives from 15 to 12 so that the total hours of the minor will not increase.

With nothing further to discuss, Cook moved to suspend the practice of “discussion one week, action the next” and vote on the proposals today, Trefzger seconded, and the committee approved by acclamation. (See “Proposal Action” above.)

HSC HEALTH INFORMATION MANAGEMENT ON-CAMPUS SEQUENCE (Revise)

Willard and Trefzger

Jane Turley and Jennifer Peterson were present from the Department of Health Sciences. Willard distributed a handout and presented a review of the proposal for revision of the Health Information Management On-Campus Sequence.

- The Department of Health Sciences is proposing revision of the Health Information Management On-Campus Sequence by replacing some health information management, writing, and economics/business courses with higher level health information management courses and computer information technology courses.
- Courses HSC 200 and 340 are to be deleted from the major and discontinued; their content is effectively covered now in other courses across the program.
- The major will address the lost writing and business components of the current program through a writing across the curriculum initiative and coverage currently provided in HSC 320.
- The change to a heavier computer technology component reflects the trends in the industry and accrediting body expectations. Health Sciences worked with Information Technology in assuring that the added courses cover the appropriate topics.
- No funding or resource needs are anticipated.

Questions/Comments:

- Shim asked about the prerequisite courses for the required IT courses and was assured that the IT courses will require appropriate prerequisites.
- Lippert asked about support letters.
- Standard asked how many students were in the program and was told that there are 30.
- Prud'homme asked if there were placement exams for students already proficient in computer technology and was told that Information Technology will handle proficiencies.
- A course IT 250 (formerly 350) that is recommended in this program is still on circulation and awaiting approval.

With nothing further to discuss, Cook moved to suspend the practice of “discussion one week, action the next” and vote on the proposal today, Trefzger seconded, and the committee approved by acclamation. (See “Proposal Action” above.)

KNR PHYSICAL EDUCATION TEACHER EDUCATION SEQUENCE (Revise)

Dustin and Latham

Mary Henninger was present from the School of Kinesiology and Recreation. Dustin distributed a handout and presented a review of the proposal to revise the Physical Education Teacher Education Sequence.

- The School of Kinesiology and Recreation is proposing revision of the Physical Education Teacher Education sequence in the Major in Physical Education.
- They are deleting two courses from the program: KNR 240 and 257. As a result, the total hours in the program will be reduced by five hours from 81 to 76.
- They are also updating the language by using PETE in place of the full title of the program, which the Council on Teacher Education requested.

With nothing further to discuss, Cook moved to suspend the practice of “discussion one week, action the next” and vote on the proposal today, Trefzger seconded, and the committee approved by acclamation. (See “Proposal Action” above.)

**TCH BILINGUAL/BICULTURAL TEACHER EDUCATION (ENGLISH-SPANISH)
SEQUENCE (Revise)
MINOR IN BILINGUAL EDUCATION (New)**

Cook and Segelcke

Anthony Lorschach and Linda Haling from the School of Teaching and Learning were present. Cook distributed a handout and presented a review of the proposal to revise the Bilingual/Bicultural Teacher Education (English-Spanish) Sequence and the proposal for the new Minor in Bilingual Education.

- The School of Teaching and Learning is proposing revision of the sequence to accommodate state mandated changes in the Teacher Education Program. They were required by the State and by the University to reduce the hours of the program, which is currently around 157 hours.
- The number of required hours in the existing sequence will decrease. State level language proficiency exams will allow students who are proficient to complete the sequence in a more efficient manner. These exams are required for enrollment in the sequence required courses TCH 319, 320, and 321. Non-proficient students may require additional coursework to become proficient.
- The required courses in the sequence are: TCH 110, 260A01, 272; SPA 116 or 120; HIS 104A03. TCH 272 is a new course proposed in association with the sequence proposal.
- They have deleted courses from the sequence: ENG 243; TCH 322; 2 courses selected from ENG 290, 341, 343, 344, 345; 3 courses selected from SPA 213, 244, 305, 336; and 1 course selected from ANT 175, 277; SOC 111, 260, 264. Courses retained are: TCH 319, 320, 321.
- The new minor in Bilingual Education has been created to provide Teacher Education majors of all K-12 grade levels and languages the opportunity to obtain a bilingual endorsement. (The Bilingual/Bicultural Teacher Education (English-Spanish) Sequence is for students who are proficient in English and Spanish only).
- The minor matches the Bilingual/Bicultural Teacher Education (English-Spanish) Sequence in the Elementary Education Major except that the classroom experience course numbers change with grade level (TCH 260, 294, 396), and TCH 232 substitutes for TCH 272 for Middle Level Education Majors.
- This new minor will allow students teaching other grade levels and or languages an opportunity to earn credentials in bilingual/bicultural education.

Questions/Comments:

- It was noted that both the English department and the Languages, Literatures, and Cultures department are aware of the changes and have provided support to Sally Parry in the College of Arts and Sciences.
- There was a question about hours because the reviewers noted that it wasn't clear how the program dropped from 157 hours to 128 hours. The answer was that the exact number of hours for the old program varied depending on language proficiency. Additionally, there are some “hidden” prerequisites on the required set of courses. The old program took a minimum of five years (or more) to complete.

- The changes in licensure at ISBE resulted in the need for all programs to offer courses only for the grade level range for each license. This meant that the Elementary Education major in the sequence must take courses that focus only on grades 1-6. There were more clinical hours added to the course of study. Finally, ISBE only requires that majors in this program pass the Illinois Language Proficiency Test administered by the Illinois State Board of Education. Acceptable level of language proficiency required by the state is 70% and must be obtained prior to the yearlong professional development school (PDS) experience.
- There was extended discussion about proficiency requirements.

With nothing further to discuss, Cook moved to suspend the practice of “discussion one week, action the next” and vote on the proposal today, Trefzger seconded, and the committee approved by acclamation. (See “Proposal Action” above.)

TEC MAJOR IN GRAPHIC COMMUNICATIONS (Revise)

Standard and Lippert

Standard distributed a handout and presented a review of the proposal to revise the Major in Graphic Communications:

- The Department of Technology is proposing revision of the Major in Graphic Communications as a result of recommendations from the Graphic Communications advisory board.
- HSC 271 was deemed to be no longer critical to the major because most graduates go on to service-oriented positions rather than manufacturing and animation services are becoming more critical to the profession. Therefore, the proposed revision is to drop HSC 271 from the course requirements and replace it with TEC 313.
- In addition, review of the 9-hour concentration in Web Content Management found a lack of courses related to e-commerce. As a result, the proposed revision includes revamping of the concentration, removing of the option of TEC 243 or 245 and replacing it with a new course, TEC 378, E-Commerce.

Questions/Comments:

- The reviewers asked the fate of the courses being dropped from the concentration (TEC 243 and 245). The department answered that they will continue offering TEC 243 and 245 because Computer Systems Technology majors take them.
- The department was asked how they would handle staffing with the presumed enhanced enrollment in TEC 317 and the new course TEC 378. The department replied that they have sufficient staffing resources available.

With nothing further to discuss, Cook moved to suspend the practice of “discussion one week, action the next” and vote on the proposal today, Trefzger seconded, and the committee approved by acclamation. (See “Proposal Action” above.)

6. LIAISON REPORTS:

- a. Council on General Education – Lieberman – Nothing to report.
- b. Council for Teacher Education – Temple – There are more proposals coming to UCC from CTE.
- c. Academic Affairs Committee – Lippert – Nothing to report.

7. STAFF REPORT:

Ryburn suggested taking action on the proposals today and move the next meeting to October 21 (later changed to October 28). The committee agreed. Cook moved to suspend the practice of “discussion one

week, action the next” and vote on the proposals today, Trefzger seconded, and the committee approved by acclamation.

8. **ADJOURNED:** Temple called for adjournment, the committee agreed by acclamation, and adjourned at 4:35 p.m. The next meeting will be held on October 21, 2015 (later changed to October 28).
9. **INFORMATION:** The University Curriculum Committee Executive Secretary approved the following:

New Courses:

BE (*Formerly BTE*)

361 ACCOUNTING METHODS

1 sem. hr.

Methods of teaching accounting. Prerequisites: BE 260 or concurrent registration. Admission to Professional Studies.

GEO

366 VOLCANIC PROCESSES

3 sem. hrs.

Semester-long seminar course. Nature, behavior, and origin of volcanoes. Magmatic and eruptive processes and volcano construction. Impact of volcanism on Earth’s environment. Prerequisites: GEO 280 and 285 or consent of the instructor.

IDS

112 EUROPEAN STUDIES: INTRODUCTION TO EUROPE H

3 sem. hrs.

A general survey of Europe, including its geography, climate, languages, cultures, religions, and politics.

212 EUROPEAN STUDIES: EUROPE TODAY LH

3 sem. hrs.

An integrated survey of the major cultural, demographical, geographical, political, and social transformations of Europe east and west since 1945.

275 TOPICS IN EUROPEAN STUDIES

3 sem. hrs.

Intermediate course in European Studies focusing on different themes, periods, or issues each semester. May be repeated if content is different; maximum of 12 hours.

312 EUROPEAN STUDIES SENIOR SEMINAR

3 sem. hrs.

A capstone research project in European Studies. This project will be both interdisciplinary (typically involving humanities and social sciences) and inter-European (involving more than one nation or national culture). Prerequisites: IDS 112 or HIS 101, 102, or 107 and IDS 212.

375 RESEARCH IN EUROPEAN STUDIES

3 sem. hrs.

Research in selected topics in European Studies. Topics will vary each semester. May be repeated if content is different; maximum of 12 hours.

New Courses (continued)

IT**170 SCRIPTING LANGUAGES AND AUTOMATION****3 sem. hrs.**

Fundamentals of scripting languages for automation of tasks and general programming. Emphasis on portability, text processing and system administration. Prerequisite: Grade of C or better in IT 168 or consent of the school advisor.

358 MOBILE AND CLOUD COMPUTING**3 sem. hrs.**

Develop, deploy, and troubleshoot mobile and cloud computing applications. Prerequisite: Grade of C or better in IT 353, or consent of the school advisor.

370 SERVER MANAGEMENT**3 sem. hrs.**

Build, manage and troubleshoot server hardware and software. Prerequisite: Grade of C or better in IT 377, or consent of the school advisor.

TCH**272 BILITERACY DEVELOPMENT IN K-12 CLASSROOMS****3 sem. hrs.**

This course will offer knowledge of biliteracy development for teachers to support culturally and linguistically diverse K-12 learners. Prerequisites: TCH 319; Early Childhood major and TCH 273, or Elementary Education major and TCH 208, or Middle Level Education major and TCH 235, or Secondary Education major or K-12 Education major and TCH 219.

TEC**378 E-COMMERCE****3 sem. hrs.**

A study of technological concepts, business models, entrepreneurship, and policy related to e-transactions in trade and commerce. Lecture and lab. Not for credit if had TEC 348A06. Prerequisites: TEC 283. Major or minor only or consent of the department advisor.

Revised Courses:

BSC

(Removed variable hours, removed grad credit)

307 METHODS IN THE TEACHING OF BIOLOGY**3 sem. hrs.**

Strategies, curricula, and materials applicable to teaching secondary school science. Includes Clinical Experiences: 40 hours, Type 1-6. Prerequisites: TCH 216 or equivalent; Admission to Professional Studies.

Revised Courses (continued)

BE (*Formerly BTE*)

(Revised title, description)

363 METHODS OF TEACHING KEYBOARDING, INFORMATION PROCESSING, AND COMPUTER APPLICATION
3 sem. hrs.

Instructional strategies in the teaching of keyboarding and computer applications at the junior high and high school levels. Prerequisites: BE 225, 260 or concurrent registration. Admission to Professional Studies or admission to a graduate program.

FIL

(Revised description, prerequisites)

370 EDUCATIONAL INVESTMENT FUND
4 sem. hrs.

Management of an actual equity portfolio, including development and presentation of recommendations to board of investment professionals. Prerequisites: FIL 242 credit or concurrent registration in FIL 241.

IT

(Revised description/content, prerequisites)

254 HARDWARE AND SOFTWARE CONCEPTS
3 sem. hrs.

Overview of nature and interrelationships of computer architectures, hardware, operating systems, data types, microcontrollers, virtualization, storage technologies, and filesystems. Prerequisites: Grade of C or better in IT 168. Major or minor only or consent of the school advisor.

(Revised title, description/content, and prerequisites)

351 PRACTICAL CRYPTOGRAPHY AND TRUSTED SYSTEMS
3 sem. hrs.

Practical cryptography and its applications, authentication protocols, access controls and trusted systems. Formerly *ADVANCED INFORMATION ASSURANCE AND APPLIED CRYPTOGRAPHY*. Prerequisites: Grade of C or better in IT 250 or 226 and 276. Major or minor only or consent of the school advisor.

(Revised prerequisites)

357 TOOLS AND TECHNIQUES IN INFORMATION ASSURANCE AND SECURITY
3 sem. hrs.

Application of current tools and techniques in information assurance and security including monitoring, malware, penetration testing, and data forensics. Prerequisites: Grade of C or better in IT 250 and 276.

KNR

(Changed hours, revised description, prerequisite)

188 INTRODUCTION TO ATHLETIC TRAINING
2 sem. hr.

Introduction to the field of athletic training through classroom instruction and observation of clinical practice. Prerequisite: Minimum sophomore standing.

Revised Courses (continued)

TEC

(Revised prerequisites)

354 PRINT PRODUCTION PLANNING AND PROFITABILITY**3 sem. hrs.**

Printing production workflow analysis, cost estimating, scheduling, job costing, and profitability. Use of computer-assisted management software. Lecture. Prerequisites: MAT 120; TEC 257. Major or minor only or consent of the department advisor.

Delete Courses:

BE**199 INTRODUCTORY CLINICAL EXPERIENCE IN BTE****1-3 sem. hrs.**

Assist public school business teacher in delivering instruction. Includes observation, record keeping, grading, instructional material preparation, instructional aiding and direct teaching. Includes Clinical Experiences: 50 hours minimum, Type 1-6, 9, 10. For CR/NC only.

HSC**200 HEALTH INFORMATION TECHNOLOGY****3 sem. hrs.**

Understanding the role and requirements of information technology in health information management. Prerequisites: HSC 105, 201 and 210. Major only.

340 TRENDS IN HEALTH CARE DELIVERY**3 sem. hrs.**

Review of emerging nontraditional and specialized health care facilities including organization characteristics, accreditation standards, regulatory requirements and health information applications. Prerequisites: HSC 210, 212, and 298A03. Major only.

Editorial Requests:

CHE

(Revised description, prerequisites)

290 RESEARCH IN CHEMISTRY**1-2 sem. hrs.**

CR/NC only. May be repeated; maximum 6 hours; only 3 hours are applicable toward the minor. Prerequisites: 17 hours of Chemistry or consent of the Department of Chemistry; Department form must be completed prior to registration.

(Changed from 2-3 to 3 hours)

301 TEACHING OF CHEMISTRY**3 sem. hrs.**

Modern methods and curricula of high school chemistry. Includes Clinical Experiences: 35 hours, Type 1-5. Prerequisites: 17 hours of Chemistry. Chemistry Teacher Education major only. Grade of C or better in TCH 216 or PSY 215 or concurrent registration.

Editorial Requests (continued)

COM

(Revised title, description)

275 SELECTED TOPICS IN COMMUNICATION
3 sem. hrs.

Examination of various topics in the communication discipline, including case studies. May be repeated if content is different. Formerly *SELECTED TOPICS IN PUBLIC RELATIONS*. Prerequisite: COM major or consent of the instructor.

ECO

(Revised prerequisites)

343 COMPETITION AND MANAGERIAL STRATEGIES
3 sem. hrs.

Applications of game theory to managerial decisions in competitive, oligopolistic, and monopolistic markets. Prerequisite: ECO 239 or 240.

MUS

(Added clinical hours for string music ed majors only)

282 SYMPHONY ORCHESTRA: STRINGS FA
1 sem. hr.

May be repeated; maximum of 6 credit hours. Includes Clinical Experience: 15 hours required only for senior music education string majors (semester before student teaching). See “Major Performing Ensemble Requirements” for further information. Prerequisite: Junior/senior status.

(Changed title, revised description, added prerequisites)

371 SPECIAL MUSIC EDUCATION
3 sem. hrs.

Teaching strategies for students with disabilities. An emphasis is placed on co-teaching between music and special educators with clinical experience hours. Formerly *MUSIC FOR THE EXCEPTIONAL CHILD*. Prerequisites: Sophomore or above Special Education or Music Education students.

TCH

(Revised prerequisites for ECE, MLE, and Secondary Ed)

264 LANGUAGE ARTS INSTRUCTIONAL STRATEGIES
3 sem. hrs.

The curriculum organization, instructional strategies, and instructional materials for literacy programs. Includes satisfactory completion Clinical Experiences: Type 1, 2, 3, 4, 9, 10, 12. Prerequisites: Elementary Education majors: Grade of C or better in TCH 208 and 209. Senior standing, 2.50 major and overall GPA. Admission to Professional Studies. Concurrent registration in TCH 257, 258. (Early Childhood, Middle Level Education, and Secondary Education majors: Admission to Professional Studies.)

WGS

(Changed title, revised description)

120 GENDER, SEX, AND POWER SS
3 sem. hrs.

An interdisciplinary introduction to how gendered and other structures of domination shape societies; how individual and collective actions engage and transform these structures. May not be taken under the CT/NC option. Formerly *WOMEN, GENDER AND SOCIETY*. Prerequisite: ENG 101 or COM 110 or concurrent registration.

Editorial Requests (continued)

WGS

(Revised description)

292 INTRODUCTION TO LGBTQ STUDIES
3 sem. hrs.

Interdisciplinary introduction to lesbian, gay, bisexual, transgender, and queer studies. Topics include LGBTQ histories, social movements, politics, and cultures.

(Changed title, revised description)

392 QUEER AND TRANSGENDER THEORY
3 sem. hrs.

Research in the interdisciplinary field of LGBTQ Studies emphasizing how queer and transgender theory inform a variety of academic disciplines and discourses. Formerly *LESBIAN, GAY, BISEXUAL, TRANSGENDER/QUEER STUDIES AND THEORY*. Prerequisite: WGS 120 or consent of the instructor.

Reinstated Course:

SOC

350 SOCIOLOGY OF EDUCATION
3 sem. hrs.

The primary focus of this course will be to engage with the current debates, issues, and problems associated with higher education. Prerequisites: SOC 106 recommended; 75 hours or consent of the instructor.