

UNIVERSITY CURRICULUM COMMITTEE

Minutes #4 approved (2017-2018 Undergraduate Catalog)

October 5, 2016

Members Present: Brandt, Ciani, Duce, Dustin, Geary, Hamilton, Lieberman, Morey, Prud'homme, Rosenthal, Shim, Standard, Stapleton, Trefzger, Wolf

Members Absent: Cook, Mikulec

Guests Present: Kelli Appel, Special Education; Kailey Corken-Golz, Family and Consumer Sciences; Meridee Van Draska, Health Sciences; and Danielle Lindsey, Office of the Registrar

1. Lieberman convened the meeting at 3:05 p.m.
2. **INTRODUCTIONS:** Members and the guests introduced themselves.
3. **APPROVAL OF MINUTES:** #3, September 28, 2016.

Trefzger moved to approve the minutes as amended; Geary seconded. The minutes were approved by acclamation of the committee.

4. **PROPOSAL ACTION:**

TCH MAJOR IN EARLY CHILDHOOD EDUCATION (Revise) Trefzger and Cook

Trefzger reported that the School of Teaching and Learning edited the catalog copy as suggested and with no further discussion needed, he moved to approve the proposal, Geary seconded, and the committee approved by acclamation. There was one abstention.

Catalog copy follows:

Early Childhood Education Program

Degree Offered: B.S., B.S. in Ed.

Program Admission Requirements for New and Continuing Students:

Admission to this academic program is limited and is based on space availability and the competitiveness of the applicant pool. Factors that may be considered include, but are not limited to: courses completed, cumulative GPA, hours completed, personal interview or written statement, and samples of work completed. For additional information on minimum requirements for admission and the application and selection process, visit IllinoisState.edu/Majors or contact the undergraduate advisor for the intended major.

Academic Requirements:

To be considered for acceptance into any of the School of Teaching and Learning majors, you must meet the following requirements. These requirements do not guarantee acceptance into the major.

To register for TCH 271, the Early Childhood Education program entry course, students must have achieved:

1. **A minimum cumulative and major GPA of 2.50;**
2. **A minimum of 45 semester hours completed (to begin TCH 271, however, students must have achieved junior standing—a minimum of 60 semester hours completed);**

3. A minimum grade of C in TCH 210;
4. All sections of State of Illinois Test of Academic Proficiency (TAP) passed (see the description below).

Students should contact their Teaching and Learning advisors for additional information. The number of students admitted varies based on space availability and the quality of the pool of applicants. The range should not be viewed as a minimum for acceptance into these programs. After acceptance into a program, a minimum 2.50 GPA must be maintained to complete the program.

State of Illinois Test of Academic Proficiency (TAP)

All early childhood majors are required to pass the State of Illinois Test of Academic Proficiency (TAP) in language arts, reading, writing, and mathematics before registering for TCH 271. For this reason students should take the State of Illinois Test of Academic Proficiency (TAP) (fee required) as early as possible.

MAJOR IN EARLY CHILDHOOD EDUCATION

The Early Childhood Major leads to an initial Illinois Educator License with endorsement for teaching in programs serving children birth to age 7 (grade 2). The program is based on the conceptual framework “Realizing the Democratic Ideal” and is closely aligned with the Illinois Professional Teaching Standards (IPTS) and the standards of the National Association for the Education of Young Children (NAEYC). The professional coursework of the program focuses on preparation for teaching in public school Pre-K through grade 2 classrooms, child care centers, pre-schools, and birth through age 3 early intervention programs.

- 45 hours required TCH courses: TCH 110, 210, 267, 268, 271, 273, 274, 275, 276, 277, 278, 292, 293, 294, 314.
- 15 hours additional education-related courses required: ART 208 or MUS 278 or DAN 229 or THE 282; CSD 115; EAF 228, 231, or 235; SED 101, 205/205A01.
- 12 hours Student Teaching: STT 399A54.
- 39-44 hours required outside of TCH (these courses will also fulfill General Education requirements): BSC 101A01; CHE 102 or PHY 102; COM 110; ENG 101; GEO 135; GEO 207 or 211; HIS 135 or 136; POL 101 or 106. Three additional courses required: one each from Humanities (H), Fine Arts (FA), and Language in the Humanities (LH). In addition students will choose an option from the following:
 - MAT 130 and ECO 138; or
 - MAT 113, POL 138, and ECO 101, 102, 103, or 105.
- Each student should consult the Teacher Education Requirements section of the Undergraduate Catalog for further understanding of state General Education requirements for endorsement in Early Childhood Education.

Early Childhood Elective Options: Students will choose one of the following options to fulfill the 9 hours of elective credit in the program. Students choosing the elective options leading to State of Illinois-approved endorsement areas (English as a Second Language or Reading Teacher) can, with additional coursework, complete the requirements for that endorsement. Students choosing the Bilingual Education elective option can, with additional coursework, complete the requirements for the Bilingual Education minor. Students should contact a Teaching and Learning advisor to discuss those options early in the program.

- English as a Second Language: TCH 248, 320, and 321.
- Reading Teacher: ENG 170; TCH 223, 318.
- Special Education: TCH 318; SED 374, 386.
- Bilingual Education: TCH 272, 319, 320, and 321.

- **31 hours in FND core: BSC 160*; CHE 110*, 112*; FCS 102, 113, 217, 316, 318, 319; MQM 220.**
- **22 hours: ACC 131; ECO 105; FCS 213, 214, 320; HSC 350; MQM 100*.**
- **FCS 320 may have multiple enrollments up to a total of 9 semester hours.**
- **Recommended electives: AGR 271, 285; FIL 185; MKT 230, 231.**

***Courses that also count for General Education credit.**

HSC MAJOR IN MEDICAL LABORATORY SCIENCE (Revise) Morey and Brandt

With no further discussion needed, Stapleton moved to suspend the practice of “discussion one week – action the next” and act on the proposals today, Dustin seconded, and the committee approved by acclamation. Morey moved to approve the proposal for revision of the Major in Medical Laboratory Science, Stapleton seconded, and the committee approved by acclamation. Catalog copy follows:

Medical Laboratory Science Program

Website: HealthSciences.IllinoisState.edu/lab-science

Degree Offered: B.S.

Medical laboratory scientists work as a part of the medical team. They analyze body fluids and perform tests using highly specialized equipment to diagnose diseases and monitor treatment. They are largely employed in hospitals and private clinical laboratories and industry. Graduates of the program are eligible for national certification.

New Freshmen and New and Internal Transfer Admission Requirements:

Admission to this academic program is limited and is based on space availability and the competitiveness of the applicant pool. Factors that may be considered include, but are not limited to: courses completed, cumulative GPA, hours completed, personal interview or written statement, and samples of work completed. For additional information on minimum requirements for admission and the application and selection process, visit IllinoisState.edu/Majors or contact the undergraduate advisor for the intended program.

Standards for Progress in the Major:

MLS majors must earn grades of C or better in all courses required by the major, including prerequisites, and maintain a minimum cumulative GPA of 2.50 or better to be retained in the program.

PROFESSIONAL PRACTICE IN MEDICAL LABORATORY SCIENCE

Professional Practice is provided off-campus in clinical facilities affiliated with the University. The experience involves technical instruction in clinical hematology, chemistry, blood banking, microbiology and other aspects of laboratory medicine. Students are responsible to provide their own transportation and housing during the Professional Practice experience. Students apply for acceptance into the clinical experience during the spring of the junior year. Students must have maintained a cumulative 2.50 GPA and have received a grade of C or better in all required courses to be eligible for professional practice.

Two Professional Practice options are available: the Standard Track and the Alternative Track. The Standard Track is one semester of professional practice and one semester of advanced coursework both occurring during the senior year of study. The Alternative Track is a 10-12 month experience in an accredited hospital-based program which includes both lecture and laboratory

practice throughout. Enrollment in the Alternative Track is extremely limited (see the program director for further details). See the Medical Laboratory Science Student Handbook for more information and a current list of Standard Track and Alternative Track locations. Students must complete an entire set of Professional Practice courses (Standard Track or Alternative Track) to be eligible for graduation and national certification.

Criminal Background Check:

All Medical Laboratory Science students entering Professional Practice are required to pass a criminal background check. The complete policy is outlined in the Medical Laboratory Science Student Handbook.

Immunizations:

Evidence of immunity and/or proof of immunization against several viral agents is required for students entering professional practice. See the policy outlined in the Medical Laboratory Science Handbook for details.

MAJOR IN MEDICAL LABORATORY SCIENCE

- 83 hours as specified below.
- Required courses (18 hours): HSC 260, 261, 262, 263, 308 and either the Standard or Alternative Track:
 - Standard Track required courses (32 hours): HSC 301, 302, 312, 315, 316, 317, 318, 319, 325, 398A22, 398A23, 398A24, 398A27, 398A28, 398A29.
 - Standard Track elective courses (8 hours): BSC 170, 181 (or KNR 181), 182 (or KNR 182), 196, 203, 219, 220, 283; CHE 215, 242; PHY 105, 108.
 - Alternative Track required courses (32 hours): HSC 331, 332, 333, 334, 335, 336, 337, 338, 339.
 - Alternative Track elective courses (8 hours; 3 hours must be from CHE): BSC 170, 181 (or KNR 181), 182 (or KNR 182), 196, 203, 219, 220, 283; CHE 215, 242.
- Required courses outside Health Sciences (13 hours): BSC 160 or 260; CHE 141, 220.
- Required General Education courses (12 hours): BSC 197; CHE 140; MAT 120 or 144 or 145.
- Strongly recommended courses: HSC 105 and 204A02.
- NOTE: This major may require more hours than indicated due to prerequisites or lack of prior skill.

A.A.S. to B.S. Degree:

Persons possessing an Applied Associate of Science degree in clinical (medical) laboratory technology from an Illinois community college may complete a B.S. through the Illinois Articulation Initiative. To qualify, students must be certified as a medical laboratory technician by the American Society for Clinical Pathology or by American Medical Technologists. Qualified students are awarded proficiency credit for some of the A.A.S. courses. Interested students should contact the Medical Laboratory Science program director for details.

Accreditation:

The Medical Laboratory Science program is accredited by the National Accrediting Agency for Clinical Laboratory Sciences, www.naacls.org, 5600 N. River Road, Ste. 720, Rosemont, IL 60018, phone (773) 714-8880.

SED SPECIALIST IN DEAF AND HARD OF HEARING SEQUENCE (Revise) Shim and Standard

With no further discussion needed, Stapleton moved to suspend the practice of “discussion one week – action the next” and act on the proposals today, Dustin seconded, and the committee approved by acclamation. Shim moved to approve the proposal for revision of the Specialist in Deaf and Hard of Hearing Sequence, Standard seconded, and the committee approved by acclamation. Catalog copy follows.

Specialist in Deaf and Hard of Hearing Sequence:**Entitlement program leading to Illinois Professional Licensure for Deaf and Hard of Hearing Specialist.**

- **88 hours required.**
- **33 hours in Special Education core.**
- **36 hours in required sequence-specific courses including CSD 211, 249, 350; SED 130, 230, 327, 330, 340, 353, 354, 355, 359, 375.**
- **7 hours of SED field experiences: SED 247, 248, 249, 250.**
- **12 hours of student teaching: STT 399A58.**
- **Admission to Professional Studies is required prior to these courses: SED 247, 248, 249, 250, 327, 354, 355, 359, 375, and 388.**
- **A grade of C or better is required in all CSD, EAF, PSY, SED and TCH courses.**
- **Sequence-specific assessment: Passing score on communication proficiency interview prior to student teaching.**

SED B.S. DEGREE IN SPECIAL EDUCATION (Delete)**Trefzger and Geary**

With no further discussion needed, Stapleton moved to suspend the practice of “discussion one week – action the next” and act on the proposals today, Dustin seconded, and the committee approved by acclamation. Trefzger moved to approve the proposal for deletion of the B.S. degree in Special Education, Geary seconded, and the committee approved by acclamation. This proposal will be forwarded to the Academic Senate for their consideration. Catalog copy to be deleted follows.

Degrees Offered: B.S.**5. PROPOSAL DISCUSSION:****FCS DIETETICS SEQUENCE (New)****Stapleton and Dustin****FOOD AND NUTRITION MANAGEMENT SEQUENCE (New)**

Kailey Corken-Golz from Family and Consumer Sciences was present. Stapleton distributed a handout and presented a review of the proposals from Family and Consumer Sciences for the new Dietetics Sequence and Food and Nutrition Management Sequence in the Major in Food, Nutrition and Dietetics.

- In fall 2016 the Department began offering Food, Nutrition and Dietetics as a major rather than a sequence. When they went through the process of elevating the sequence to a new major, they neglected to transition the options of (1) Dietetics, and (2) Food and Nutrition Management (FNM) to sequences. This proposal is to correct that oversight.
- For reporting purposes, they need to be able to delineate between Dietetics and FNM students, for reporting to their accrediting agency and for student transcripts.
- Family and Consumer Sciences would also like to have differing admission requirements for the two options, and can only do so if they are available as sequences.
- Catalog copy will be edited to show that there are two sequences instead of two options in the major.

With no further discussion needed, Stapleton moved to suspend the practice of “discussion one week – action the next” and act on the proposals today, Dustin seconded, and the committee approved by acclamation. (See “Proposal Action” above.)

HSC MAJOR IN MEDICAL LABORATORY SCIENCE (Revise) Morey and Brandt

Meridee Van Draska from the Department of Health Sciences was present. Morey distributed a handout and presented a review of the proposal to revise the Major in Medical Laboratory Science.

- The Department of Health Sciences proposed changes to the program description are editorial. The new wording better describes current practices. The new text clarifies the need to earn at least a grade of C in all courses, including prerequisite courses. They edited the descriptions of the Standard and Alternative Tracks, wording of Criminal Background Checks, and Immunizations and moved the paragraph on Immunizations. They updated information on their accrediting agency.
- The curriculum change proposed is to add MAT 144 and 145 as courses that meet the math requirement.
- Additionally, they deleted IT 150 from the list of recommended courses.

Comments/Questions:

- The reviewers noted that current total hours required are 83 not 73 as stated in the current catalog. Van Draska agreed. Ryburn will correct the proposal.
- The reviewers also noted that the total proposed hours of 71, excluding General Education hours, is over the 66 hour limitation. On the proposal where the question “Beyond General Education, does the major require more than 66 semester hours?” the answer needs to be edited to say “yes.”
- Rosenthal asked for clarification of the difference between the Standard and Alternative tracks. Van Draska explained in the Alternative Track students apply to be admitted into a hospital’s program and are transferred from the Standard Track to the Alternative Track. They earn credit for Health Science courses that are taken at the hospital. There are only two hospitals that continue to offer this option to our students. Van Draska is listed as the faculty of record for the courses. There are few students who elect to take this option.
- Lindsey suggested eliminating the Alternative Track if there are so few students. Van Draska will get back to Lindsey at a later time. (This will not interrupt the progress of the proposed changes.)
- Ray suggested rewording of the Immunization paragraph. Van Draska will send new text to Ryburn for the proposal.

With no further discussion needed, Stapleton moved to suspend the practice of “discussion one week – action the next” and act on the proposals today, Dustin seconded, and the committee approved by acclamation. (See “Proposal Action” above.)

**KNR PHYSICAL EDUCATION TEACHER EDUCATION
SEQUENCE (Revise) Prud`homme and Mikulec**

Prud`homme distributed a handout and presented a review of the proposal for revision of the Physical Education Teacher Education Sequence.

- The School of Kinesiology and Recreation proposes adding one credit hour to a required course, KNR 246.
- The additional hour of KNR 246 will increase the sequence hours from 35 to 36 and the total hours in the program from 76 to 77.

Comments/Questions:

- Reviewers asked about the consistency of “a minimum cumulative and minimum major GPA” listed four times in the proposal. The reviewers asked if all instances of the statement were necessary.

- Standard questioned their rationale for adding the hour to 246 and asked if they increased the contact hours. They indicated that they had always taught the course as a 3-hour course and when they removed two courses last year, they had enough room to increase the course an hour. Standard requested more information on whether content was added to warrant the increase in hours. Rosenthal will contact the initiator before the next meeting.

Provided that an answer to the question about KNR 246 is received, this proposal will be an action item on the next meeting agenda.

SED SPECIALIST IN DEAF AND HARD OF HEARING SEQUENCE (Revise) Shim and Standard

Kelli Appel from Special Education was present. Shim distributed a handout and presented the review of the proposal from the Department of Special Education to revise the Specialist in Deaf and Hard of Hearing Sequence.

- The Department of Special Education proposes replacement of CSD 351 with SED 327, a new course. The new course has emphasis on school settings and school-aged children for teacher candidates.
- The new SED course does not duplicate the content of CSD 351. A letter of concurrence was obtained from Communication Sciences and Disorders.

With no further discussion needed, Stapleton moved to suspend the practice of “discussion one week – action the next” and act on the proposals today, Dustin seconded, and the committee approved by acclamation. (See “Proposal Action” above.)

SED B.S. DEGREE IN SPECIAL EDUCATION (Delete) Trefzger and Geary

Kelli Appel from Special Education was present. Trefzger distributed a handout and presented a review of the proposal to delete the Bachelor of Science (B.S.) degree in Special Education.

- The Department of Special Education proposes deletion of the B.S. degree program (but retention of the B.S. in Education program) and offer Major in Special Education only as a B.S. in Ed. degree.
- Their rationale is that the University’s B.S. degree requirement of an extra SMT (science, math, and technology) course causes difficulty for students in education programs who already must complete so many hours to meet teacher certification requirements. Hours specifically required for graduation are near or just over 120 even without the SMT course.
- No students have chosen the B.S. option in their recent memory.
- There are no resource or Milner issues, and no other campus programs are affected.

With no further discussion needed, Stapleton moved to suspend the practice of “discussion one week – action the next” and act on the proposals today, Dustin seconded, and the committee approved by acclamation. (See “Proposal Action” above.)

6. LIAISON REPORTS:

- a. Council on General Education – Rosenthal: Nothing to report.
- b. Council for Teacher Education – Rosenthal: There were teacher accreditation updates.
- c. Academic Affairs Committee – Trefzger: Amy Hurd visited last week’s meeting and talked about dual degree programs. There was also discussion on graduate-level international programs.

7. MISCELLANEOUS:

The School of Music will not be ready to provide revised catalog copy for their proposal for a couple of weeks.

8. STAFF REPORT:

Rosenthal: "Proposal to Change Repeat Policy to Allow Course Repeats at Another Institution."
Rosenthal asked the committee if they agreed that the proposal to change the course repeat policy should be sent to the colleges and departments. Rosenthal stated that the proposed change must be "all or nothing." The committee agreed that the proposal should be sent to the colleges and departments/schools to see if all will approve the change.

Ryburn: There are proposals that will be ready for review on October 19, 2016.

- 9. ADJOURNED:** Stapleton moved to adjourn, Geary seconded, and the committee agreed by acclamation. The meeting adjourned at 4:01 p.m. The next meeting will be on October 19, 2016.

- 10. INFORMATION:** The University Curriculum Committee Executive Secretary approved the following:

New Course:

SED

**327 AURAL (RE) HABILITATION IN THE
DEAF/HARD OF HEARING CLASSROOM
3 sem. hrs.**

Examine listening development in children who are deaf/hard of hearing. Theories, instructional planning, hearing assistive technology used in schools. Not for credit if had CSD 351 INTRODUCTION TO AURAL REHABILITATION. Prerequisites: CSD 249 and 350. Admission to Professional Studies or consent of the department chair.

Revised Course:

HSC

(Added MAT options to prerequisites)

**312 CLINICAL CHEMISTRY II
3 sem. hrs.**

Concentrated laboratory instruction and theoretical applications of clinical biochemistry. Current testing procedures, method comparison, and quality assurance are studied. Prerequisites: HSC 262; MAT 120, 144 or 145 or consent of the instructor.

Editorial Requests-Courses:

ACC

(Revised prerequisites)

**261 BUSINESS SYSTEMS ANALYSIS
3 sem. hrs.**

An introduction to the analysis and design of modern information systems. Systems Development Life Cycle (SDLC) and structured methodologies are emphasized. Prerequisites: MS Office competency or ACC 167 and 168 or equivalent.

SWK

(Revised prerequisites)

324 TOPICS IN CHILD WELFARE**3 sem. hrs.**

Analysis of current child welfare topics and the role of the profession of social work. Prerequisite: SWK 323, majors only or consent of the instructor.

Editorial Requests-Program:

WGS (concentration added)

MINOR IN WOMEN'S AND GENDER STUDIES (WGS) 426**Director: Alison Bailey****237 Rachel Cooper, Campus Box 4260****Phone: (309) 438-2947****Advisors: Stacia Kock****232 Rachel Cooper Hall, Campus Box 4260****Phone: (309) 438-2947****Email: WGSAdvisor@IllinoisState.edu**

The minor in Women's and Gender Studies enhances any undergraduate major by offering students an interdisciplinary curriculum that focuses on diverse experiences of women in both national and international contexts. The program provides a wide range of electives that offer students the conceptual tools to critically examine the meanings of gender and its intersections with race, sexuality, class/caste, coloniality and ability as they shape our ways of knowing, behaviors, and political identities. Curricular areas of emphasis include the study of feminist theories and methodologies, social justice and activism, LGBTQ studies, women's histories, literatures, visual cultures, and politics.

Women's and Gender Studies employs gender as an analytical category, along with race, class, and ethnicity, to focus on women's contributions to society and the gendered implications of cultural, political, and economic processes. By broadening a student's knowledge base, this interdisciplinary minor has theoretical and practical applications for scholarship, the workplace, personal growth and relationships.

- **21 hours required.**
- **Required courses: WGS 120; ENG 160 or 260 or 261 or 360; HIS 261 or HIS 262; PHI 246 or POL 338.**
- **9 hours of additional courses from: ANT 270, 376; CJS 307, 339, 342; COM 128 or ENG 128 or LAN 128; ENG 206 or LAN 206; ENG 260, 261, 360 (if not already chosen to fulfill a requirement); FCS 112 or HIS 112 or SOC 112; HIS 261 or 262 (if not chosen to fulfill requirement); HIS 264, 330, 350; IDS 121A39; PHI 202; POL 225, 337, 338, 363; PSY 123 or SOC 123; PSY 305; SOC 264, 265, 311, 341, 342, 366; WGS 292, 390, 391, 392, 398.**

Queer Studies Concentration: The Women's and Gender Studies Program also offers a Queer Studies Concentration. The Queer Studies Concentration is an option for students wanting to enhance their understanding of lesbian, gay, bisexual, transgender, queer, and intersex (LGBTQI+)

issues or whose undergraduate curriculum or professional goals would be enriched by additional coursework in this emerging vibrant field. The concentration focuses on LGBTQI+ histories, political movements, aesthetics, arts, cultures, literatures, scholarship, contemporary experiences, and social formations. The Queer Studies Concentration is a separate program from the Women's and Gender Studies minor and is not recognized on university transcripts.

- **12 hours required.**
- **Required courses: WGS 120, 292, 392.**
- **3 hours of additional courses from: ANT 270; PHI 202; POL 337; PSY 123 or SOC 123.**

NOTE: Both programs must be planned in consultation with the Women's and Gender Studies director or advisor.