UNIVERSITY CURRICULUM COMMITTEE
Minutes #13 approved *(2008-2010 Undergraduate Catalog)*
January 30, 2008

Members Present: Buckley, Califf, Clairardin, Cook, Dean, Kahl, Lessoff, Morenus, Palmer, Radakrishnan, Rosenthal, Semonis, Standard, Stier, Trefzger
Members Absent: Kaesberg, Nyberg, Smith, Spiek
Guests Present: Jess Ray, Registrar

1. Morenus convened the meeting at 3:09 p.m.

2. DISCUSSION OF SPRING AND LONG RANGE ISSUES:

   a. **Update on the Proposed Guidelines for 5-Year Review of IDS Minors -** Rosenthal distributed the approved document with the suggested changes. He has been working on getting a list of the IDS minors' courses offered in the past five years. He and Jane Shane will send the program review forms out to the directors and advisors. In November, the UCC will be looking at this year's IDS Minors that are up for review.

   b. **Proposal Forms Revision –** Morenus: Last spring the UCC established a subcommittee to start the process of revising proposal forms. The subcommittee will begin meeting again next week. Members who are serving on the committee are Cook, Califf, Trefzger, and Morenus. Jess Ray and Jeri Ryburn will join the subcommittee as well. Alex Skorpinski from EMAS served as technical writer of the forms last year and may be called upon again. The CCC representatives who joined the subcommittee last spring will be invited back when there are completed forms to review.

   c. **Catalog Concept Subcommittee –** Rosenthal revisited the discussion from last fall regarding catalog review. He said that the catalog has grown and changed over the years and no one has looked at it as a whole. He suggested establishing a subcommittee to look at the catalog. His sense is that with each department having oversight of their section of the catalog, the document is not standardized. He would like to look at a format that could be used by every department and suggested utilizing "My Degree" to examine the relationship of the print catalog and degree audits that are now available. Rosenthal said that he and Jess Ray both think that it is important to have a printed catalog. The subcommittee will look at what really needs to be in the catalog, especially in the front section and the Human Resources list in the back of the catalog. Members who volunteered to serve on the subcommittee are Clairardin, Buckley, Morenus, Palmer, Semonis, and Rosenthal. Jess Ray and Jeri Ryburn will attend the subcommittee meetings.

3. LIAISON REPORTS:

   a. **Council on General Education:** Morenus reported that CGE will meet next week. They are continuing to review CGE guidelines.

   b. **Council for Teacher Education:** Palmer reported that CTE met January 15th and created an ad hoc committee on diverse experiences for teacher education students. He said that results of this committee's work might have an impact on courses in the future.

   c. **Academic Affairs Committee:** Rosenthal reported on his visit at AAF. There were two issues discussed: **(1)** Should departments be able to restrict policy on repeat courses? Chemistry wants to restrict the number of courses that could be repeated for credit. Rosenthal's sense is that AAF wants the departments to treat this as an advisement issue and not a policy issue.

   (2) The 10-year "sunset" (courses must have been taken within ten years time) was discussed. AAF thought this was a good idea. Rosenthal said that UCC needs to draft language to send to AAF to set a policy. Lessoff added that the question to be answered is whether the 10-year "sunset" would be for courses that are prerequisites or graduation requirements. Lessoff reported that AAF will be looking at several university policies that have come up for review on the seven-year cycle.

4. **MISCELLANEOUS:** Cook asked how revised courses would be handled in the years between the 2-year catalogs. Rosenthal answered that course revisions would not be in the catalog supplement that will be done between catalog years. Only new programs, new courses and the very necessary changes due to accreditation issues will be in the catalog supplements. Revisions that are not related to accreditation requirements will have to wait for the next 2-year catalog.

5. **INFORMATION:** The University Curriculum Committee Executive Secretary approved the following:

Temporary Courses:

MUS

189.21 FURTHER STUDIES IN THE MUSIC INDUSTRY
          3 sem. hrs.
Building upon basics covered in MUS 175, the study of real-life scenarios in the music and entertainment industry, new distribution methods, and social networking. Prerequisite: MUS 175.

SED

193.03   WORKSHOP IN SPECIAL EDUCATION: INTRODUCTION TO SIGN LANGUAGE
          2 sem. hrs.
Introduces American Sign Language and other sign language systems. Conversational usage both receptive and expressive modes. Communication is stressed.

193.04 WORKSHOP IN SPECIAL EDUCATION: INTRODUCTION TO ASD AND RELATED DISORDERS
          3 sem. hrs.
Introduction to autism spectrum (ASD), related behavior and communication disorders, and evidence-based interventions to support individuals with ASD. Online course. Not for major credit.

Decimalized Courses:

IDS

102.79 HONORS COLLOQUIUM: THE PRESIDENTIAL ELECTION: ISSUES AND RHETORIC
          1 sem. hr.
Course designed to provide critical look at the national election process with the opportunity to explore the issues and implications for national policymaking and civic engagement.   Prerequisite: Presidential Scholars only.

202.74 ADVANCED HONORS COLLOQUIUM: CONSUMERS AND CONSUMPTION
          3 sem. hrs.
Interdisciplinary introduction to consumers and consumption. Students will read and learn from texts in five different academic disciplines. Prerequisites: Junior standing or consent Honors Director.

ITK

368.10 TOPICS IN INFORMATION SYSTEMS: WEB SITE DEVELOPMENT USING ASP.NET
          3 sem. hrs.
Web site development using ASP.Net. This course will focus on the practical application of Microsoft's ASP.Net to build comprehensive web sites. Internet Information Services (IIS) and Visual Studio.Net will be covered to facilitate the complete integration of ASP.Net within the web environment. Prerequisite: ITK 261.

ITK

368.11   TOPICS IN INFORMATION SYSTEMS: LAN SECURITY
          3 sem. hrs.
This course will teach students practical aspect of LAN security, with a focus on providing defense in depth and running essential network services securely. The emphasis of this course is on hands-on setup and configuration of common operating systems, application software and servers, and network devises such as switches and routers. Prerequisite: Consent of Department Advisor.

374.09   TOPICS IN TELECOMMUNICATIONS: LAN SECURITY
          3 sem. hrs.
This course will teach students practical aspect of LAN security, with a focus on providing defense in depth and running essential network services securely. The emphasis of this course is on hands-on setup and configuration of common operating systems, application software and servers, and network devises such as switches and routers. Prerequisite: Consent of Department Advisor.

385.11 TOPICS IN COMPUTER SCIENCE: LAN SECURITY
          3 sem. hrs.
This course will teach students practical aspect of LAN security, with a focus on providing defense in depth and running essential network services securely. The emphasis of this course is on hands-on setup and configuration of common operating systems, application software and servers, and network devises such as switches and routers. Prerequisite: Consent of Department Advisor.

Editorial Changes:

HSC

213   ADVANCED APPLICATIONS OF HEALTH DATA CLASSIFICATIONS
          AND INDEXING SYSTEMS
          3 sem. hrs.
Application of advanced concepts in classification and indexing systems including quality and performance monitoring. Prerequisites: HSC 202, 212, and 298.03.

214   HEALTHCARE CLASSIFICATION SYSTEMS AND REIMBURSEMENT PROCESSES
          3 sem. hrs.
Application and analysis of specialized diagnosis and procedure classification systems for healthcare reimbursement processes. Formerly *ALTERNATIVE CLASSIFICATION SYSTEMS*. Prerequisites: HSC 213 and 298.03.

300   HEALTH INFORMATION SYSTEMS
          3 sem. hrs.
Management and analysis of health data using health information systems. Prerequisites: HSC 200 and 298.03; ENG 145.13 or 249 or concurrent registration. Major only.

310   HEALTH INFORMATION MANAGEMENT SEMINAR
          1 sem. hr.
Synthesis of program content in preparation for initial employment and the RHIA examination. Prerequisites: HSC 213, 298.03, and 345. Major only.

320   ORGANIZATION AND MANAGEMENT OF HEALTH INFORMATION SERVICES
          3 sem. hrs
Managerial decision making for planning, organizing, staffing, directing and controlling the functions, operations and resources of a health information department. Formerly HSC 220. Prerequisites: HSC 230, 298.03, 300, 345 and 346; MQM 323. Major only.

HSC

340   TRENDS IN HEALTH CARE DELIVERY
         3 sem. hrs.
Review of emerging nontraditional and specialized health care facilities including organization characteristics, accreditation standards, regulatory requirements and health information applications. Prerequisites: HSC 210, 212, and 298.03. Major only.

345   QUALITY MANAGEMENT IN HEALTH CARE
         3 sem. hrs.
Review and application of strategies to investigate, identify, assess, resolve and monitor performance using health data. Prerequisites: HSC 204, 210, 212, and 298.03 or consent instructor. Major only.

346   HOSPITAL BUDGETING PROCEDURES
         3 sem. hrs.
Systematic study of hospital planning; coordination of resources and expenditures; reimbursement methods. Prerequisites: HSC 200, 212, and 298.03 or consent instructor. Major only.

MUS

263   ADVANCED TEACHING METHODS: GENERAL MUSIC
         2 sem. hrs.
Current methods and materials for advanced teaching of K-12 general music. Formerly *JUNIOR HIGH/SECONDARY TEACHING METHODS: GENERAL MUSIC*. Prerequisites: C or better in C&I 210, 212 and MUS 262. Music Education major/minor only. Includes Clinical Experiences: 15 hours, Type 1-5, 9. Admission to Professional Studies.

6. **ADJOURNED:** 3:40 p.m. Clairardin moved to adjourn the meeting, Cook seconded.   The next meeting will be announced when needed.