

## UNIVERSITY CURRICULUM COMMITTEE

Minutes #3 approved (2018-2019 Undergraduate Catalog)

September 27, 2017

**Members Present:** Ciani, Cook, Duce, Dustin, Mikulec, Morey, Munyer, Prud'homme, Robertson, Rosenthal, Shim, Standard, Stapleton, Thomas, Trefzger, Wolf, Zeng

**Members Absent:** Segelcke

**Guests Present:** Ken Smiciklas, Department of Agriculture; Tom Marko, School of Music; Danielle Lindsey, Office of the Registrar

1. Standard convened the meeting at 3:07 p.m.
2. **INTRODUCTIONS:** Members and guest introduced themselves.
3. **APPROVAL OF MINUTES:** #2, September 13, 2017. Corrections were received from Standard, Trefzger and Duce. Dustin moved to approve the minutes as amended, Morey seconded, and the minutes were approved by acclamation of the committee.

### 4. PROPOSAL DISCUSSION:

#### MUS JAZZ STUDIES SEQUENCE (New)

Shim and Dustin

Tom Marko was present from the School of Music. Shim distributed a handout and presented a review of the proposal for the new Jazz Studies Sequence.

- The School of Music proposes a new Jazz Studies Sequence under the Major in Music, B.M.
- There will be three new courses for this program: MUS 325, 326, and 327.
- A rationale was provided, including the belief that the School of Music will be able to increase overall enrollment by recruiting from a new pool of students as a result of adding this new sequence. They expect an increase in total enrollment in the school by up to 5% after four years.

Questions/Comments:

- The reviewers noted the requirements for the Major in Music include a list of MUS 355 decimalizations from which two courses may be selected, however the proposal for the new sequence states that only MUS 355A06 is required. The reviewers asked if the requirements for the major need to be edited. Marko will submit an online Editorial Request that states "Required courses for all sequences except Music Therapy and Jazz Studies" (see those sequences for their requirements).
- The requirement for a major performing ensemble is stipulated as "8 hours of MUS 139A70 Jazz Ensemble I or MUS 239A70 Jazz Ensemble II." The reviewers asked if it was possible to include both credit hour requirements and number of semesters required, i.e., "8 semesters (8 hours) ..."
- The reviewers asked what courses are accepted/counted for "applied jazz" courses; while the applied music courses are shown, it is not clear what courses are regarded as "applied jazz" courses. Marko said that they are MUS 138A70 and 238A70.
- There was discussion on the requirement that transfer students need at least 6 semesters of MUS 110 (not a course - a zero credit hour recital attendance requirement). Marko indicated that they could be somewhat flexible on this requirement. Lindsey asked if the student needed to petition if they had less than 6 semesters.
- The reviewers questioned the use of so many decimalized courses. Dustin said she thought departments/schools were discouraged from using them to the degree that the Music programs do. Rosenthal explained that these were not typical "topics courses" that were being decimalized, but courses where students needed to enroll for their chosen instruments (so, Applied Music 231 would have 231A10 Trumpet-Cornet, 231A20 French Horn, etc.).

- Reviewers questioned the wording of “on” where it says “only available to students *on* the following instruments.” They wondered if it should be “in” instead of “on.” Marko replied that it is a way of speaking in Music, but it could say instead “a student whose major is in.”
- Marko will send edits to Ryburn who will make the changes on the proposal for the new sequence and will submit an editorial request to address the suggested edits of the catalog copy for the major.

The proposal will be an action item on the next meeting agenda.

**AGR      AGRONOMY MANAGEMENT SEQUENCE (Revise)      Ciani and Cook**

Ken Smiciklas was present from the Department of Agriculture. Ciani distributed a handout and presented a review of the proposal for revision of the Agronomy Management Sequence.

- Ciani thanked Smiciklas for the concise proposal; the changes line up with the rationale.
- The Department of Agriculture proposes adding three existing courses (AGR 110, 120, 203), and adding 3 hours of senior level Horticulture courses to the required Agriculture courses, and deleting “choose one from AGR 110 or 170.”
- The changes increase the number of required hours of AGR courses to 34 (from 28). Total hours will not change because they also reduced the Agribusiness requirement from 15 to 12 hours, Agronomy electives from 12 to 6 hours, and they deleted “additional required courses (6-12 hours).”

**Comments/Questions**

- Dropping the BSC and CHE General Education courses will allow students to take more AGR courses. Smiciklas said that they have a lot of transfer students who have a hard time enrolling in the BSC and CHE courses.
- The proposed revisions will strengthen their students’ knowledge base (requiring horticulture and agribusiness concepts) as stated in the rationale provided on the proposal. Cook and Standard didn’t have an issue with there not being support letters from Biological Sciences and Chemistry in regards to the BSC and CHE courses being dropped. There was no concern about dropping the requirement for the CHE courses in the major because a required course, AGR 157 Soil Science, requires CHE 102 or 110 or 140 (all of which are General Education courses). Thus, the students in the major still must take at least one chemistry course.

The proposal will be an action item on the next meeting agenda.

**5. LIAISON REPORT:**

- a. Council on General Education – Standard reported on CGE activity:
  - They approved an existing course, CJS 101, as a new General Education-Social Sciences course.
  - They started looking at a proposal for revision of the IDS Minor in African-American Studies. The proposal is on hold until the initiator provides letters of support from departments/schools whose courses are being added.
- b. Council for Teacher Education – Dustin reported that the CTE subcommittee on curriculum has not met. Rosenthal reported that the full CTE discussed edTPA and disposition concerns. He said that ISU students are doing very well, with a 99% pass rate.
- c. Academic Affairs Committee – Duce reported that:
  - Amy Hurd visited to discuss how the “out of state” designation negatively impacts graduate assistants. Because of the way they are taxed, due to being out-of-state students, they are losing much of their stipend. A proposal to change all graduate assistants to “in state” was presented and approved.

- There will be a change to the Probation and Reinstatement policy where it states that a student who has been dismissed from the University must wait a year before reapplying. The University has been allowing students who have been dismissed to come back sooner if in the student's best interest. The revision to the policy will reflect what has actually been happening.
- The Reinstatement Committee reported that freshman academic dismissals have increased by 159% in recent years. Academic Affairs asked for more data to compare rates. Amy Roser, Associated Director of University College, will be at their next meeting to discuss this issue.
- There was an update on the ongoing renovation of the Milner Library.
- The annual report from the University Curriculum Committee was reviewed. They complimented the UCC (and Ryburn) on their work and stated that the committee is a "well-oiled machine."

## 6. STAFF REPORT:

**Rosenthal:** Request for Review of UCC Charge. The Academic Senate is requesting review of the section of their by-laws that spells out their charge to the UCC. Rosenthal and Standard made a few minor changes and asked the committee to take a look at the document and send additional suggested changes to Ryburn. There will be a final review before sending the document with suggested changes to the Academic Senate.

**Ryburn:** A COB CCC liaison is still needed. They meet on the second and fourth Tuesdays at 1:30 p.m. Wolf offered to serve as the liaison to the COB CCC. Ryburn will notify the chair and let him know.

There are proposals for review on October 11 and October 18. The committee needs to meet next week to vote on today's proposals and for a presentation by Amy Hurd, Director of the Graduate School, on accelerated programs.

7. **MISCELLANEOUS:** Rosenthal recognized the two new student members in attendance: Abigail Robertson and Kharisma Thomas, who join Clara Munyer.
8. **ADJOURNED:** Stapleton moved to adjourn, Cook seconded. The meeting adjourned at 3:52 p.m. The next meeting will be on October 4, 2017.
9. **INFORMATION:** The University Curriculum Committee Executive Secretary approved the following:

Editorial Requests (Courses):

### IT

*(Revised prerequisites)*

#### 355 SECURE SOFTWARE DEVELOPMENT

3 sem. hrs.

**Ensuring software is secure through architecture and development techniques. Prerequisites: Grade of C or better in IT 178 or 179 and 261.**

Editorial Request (Program)

*CJS (Add CJS 102 to electives)*

### MAJOR IN CRIMINAL JUSTICE SCIENCES

—51 hours required.

- Required courses (30 hours): CJS 101, 200, 201, 207, 208, 300, 398A01\* (6 hours); PSY 110 or 111; SOC 106.**
- 21 hours of electives selected from the following CJS courses: CJS 102, 206, 210, 212, 215, 216, 217, 240, 241, 287, 291, 299, 305, 306, 307, 308, 310, 311, 312, 322, 337, 338, 339, 342, 360, 369, 395, 398A02\* (3-6 hours).**