

UNIVERSITY CURRICULUM COMMITTEE

Minutes #2 approved (2019-2020 Undergraduate Catalog)

September 5, 2018

Members Present: Cook, Duce, Dustin, Fillman, Hughes, Knauss, Laudicina, Munyer, Nur-Awaleh, Papka, Rosenthal, Trefzger, Wolf, Wolstein, Zeng

Members Absent: Lippert, Mikulec, Savage, Standard

Guests Present: Amy Hurd, Graduate School, Danielle Lindsey and Jess Ray, Registrar

1. Dustin convened the meeting at 3:05 p.m.
2. **INTRODUCTIONS:** Members and guests introduced themselves.
3. **APPROVAL OF MINUTES: #1, August 29, 2018.** Ryburn made correction reported. Duce moved to approve the minutes as amended, Nur-Awaleh seconded, and the committee approved by acclamation.

4. LIAISON REPORTS:

- a. Council on General Education – Rosenthal reported that they have an agenda next week.
- b. Council for Teacher Education – Mikulec reported in an email:
 - CTE met for the first time on September 4.
 - The Curriculum Sub-Committee also met and as of now, there will be a number of proposals coming from secondary education programs as they make changes to EAF and SED courses.

Rosenthal reported on the full CTE meeting:

- There is one proposal that might be controversial regarding EAF and SED courses.
 - Under new legislation, requiring students to take the Basic Skills Test early is now illegal. Universities can only require a student to take the test the semester before student teaching. Rosenthal and Nur-Awaleh noted that the farther after high school a student takes the test, the harder it is to pass.
 - The University uses *Live Text* for students to store teaching portfolios. The company will no longer support it, so we need a replacement. They will probably look at *Reggie Net* to see what it can do.
- c. Academic Affairs Committee – Trefzger: Nothing to report. They will be meeting next week.

5. STAFF REPORT:

- a. **Repeat Policy (with a few changes).** Rosenthal distributed a draft of the proposal to change the repeat policy to allow course repeats at another institution. Rosenthal explained the proposal and after a brief discussion, the committee endorsed sending the proposal to the College Curriculum Committee chairs. The revised policy follows:

Repetition of Course(s) Requirements: If a student completes a course, or drops a course after the tenth day of classes receiving a grade of WX, ~~he or she~~ **the student** may repeat that course once. ~~For students receiving a letter grade of A, B, C, D, or F, the course repetition must occur at Illinois State University and may not be taken under the Passing/Not Passing (P/NP) option.~~

Students seeking to repeat a course a second time (a third enrollment) must obtain permission from their academic advisor who will submit a registration clearance permit form to the Registrar Service Center to allow the student to register in the course. When a course has been repeated at Illinois State University, the most recent grade (A, B, C, D, F) that the student earns will replace the previous grade in the cumulative GPA calculation. A grade of WX will not replace the ~~previous~~ grade **nor the hours earned in the prior attempt. When an articulated course has been repeated at another college or university, that grade will not replace the previous grade earned at**

ISU nor can it be used to improve cumulative or major grade point average. However, the transfer credit may be used to satisfy a prerequisite, major, minor or other requirement at Illinois State University.

The previous grade(s) will not be removed from the student's transcript, and the credit hours from only the last attempt (with the exception of a WX) can be used toward meeting minimum hourly requirements. Students repeating a course to improve their GPA should be aware that many professional and graduate schools recalculate GPAs to include all courses attempted.

In order to facilitate timely progress toward degree, Rosenthal recommend amending the current policy to allow students to repeat courses at other accredited institutions.

- b. **IDEAS Recommendation to the Academic Senate.** Rosenthal reminded the committee that last spring the UCC sent a survey and sponsored open forums to present the IDEAS (Inclusion, Diversity, Equity, and Access in U.S. Society) graduation requirement recommendation to faculty. He will send the survey results and information from the open forums to Cook and Trefzger, who will write a report to send to the Academic Senate for their consideration.
- c. **Reviewers Assigned for Proposal to Add FRE/POR/SPA 116 & 120 to AMALI graduation requirement.** Mikulec and Lippert will review the proposal and present their report at the UCC meeting on September 19, 2018.
- d. **IDS Minor 8-year Reviews.** Ryburn reported that there are four IDS Minor reviews due this year. The self-studies from the directors/coordinators are due in November. UCC members will be assigned to review the self-studies (two for each review). Reviewers will present their summative reports at the UCC meeting on February 20, 2019.

6. MISCELLANEOUS:

Zeng asked if there is a process for changing or adding subjects (course abbreviations). The School of Theatre and Dance would like to change some of the THE courses to FILM courses. We will add this to the list of pending discussions for a future meeting when there is time.

Ryburn reported that there are several proposals to circulate on Tuesday that she will assign to reviewers to prepare to discuss at the meeting on September 19.

7. **ADJOURNED:** Nur-Awaleh moved to adjourn, Cook seconded. The meeting adjourned at 3:37 p.m. The next meeting will be on September 19, 2018.
8. **INFORMATION:** The University Curriculum Committee Executive Secretary approved the following:

Editorial Requests:

ANT

(Revised title)

302 ETHNOGRAPHIC METHODS

3 sem. hrs.

Study of the techniques used to describe cultural practices and beliefs. Formerly *ETHNOGRAPHY*. Prerequisite: A minimum of 75 hours completed or consent of the instructor, or graduate standing.

FCS

(updated title)

291 UNDERGRADUATE TEACHING EXPERIENCES IN FAMILY AND CONSUMER SCIENCES

1-3 sem. hrs.

Supervised examination of issues related to the Undergraduate Teaching Experience. Seminar requires time beyond the UTA work experience. Maximum of 3 hours may be applied toward graduation.

IB

(revised description)

245 BUSINESS STUDY ABROAD

1-6 sem. hrs.

Encompasses courses in business taken abroad that may not directly articulate to current COB courses such as *Doing Business in the EU*. 3 hours may count as major elective in the following programs: Business Administration, Finance, Insurance, International Business, Management, and Marketing. Prerequisite: Consent of the coordinator. International Business.

MUS

(changed title)

396 MUSICAL STYLES SINCE 1900

3 sem. hrs.

Analytical inquiry into the compositional techniques evidenced in selected, representative works by major composers of the period. Formerly *MUSICAL STYLES OF THE TWENTIETH CENTURY*. Prerequisite: MUS 254 or graduate standing.