

UNIVERSITY CURRICULUM COMMITTEE

Minutes #5 approved (2019-2020 Undergraduate Catalog)

October 3, 2018

Members Present: Cook, Duce, Dustin, Fillman, Hughes, Knauss, Laudicina, Munyer, Nur-Awaleh, Papka, Savage, Standard, Trefzger, Wolf, Wolstein, Zeng

Members Absent: Lippert, Mikulec, Rosenthal

Guests Present: Tom Bierma, Health Sciences; Mindy Kinney, Kinesiology and Recreation; Jess Ray, Registrar

1. Standard convened the meeting at 3:07 p.m.
2. **INTRODUCTIONS:** Members and guests introduced themselves.
3. **APPROVAL OF MINUTES: #4, September 26, 2018.** Ryburn received and made corrections prior to the meeting. Nur-Awaleh moved to approve the minutes as amended, Laudicina seconded, and the committee approved by acclamation.
4. **PROPOSAL DISCUSSION:**

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| HSC | MAJOR IN ENVIRONMENTAL HEALTH (Revise) | Fillman and Zeng |
| | MINOR IN ENVIRONMENTAL HEALTH (Revise) | |

Tom Bierma was present from Health Sciences. Zeng distributed a handout and presented a review of the proposals to revise the Major and Minor in Environmental Health.

- Health Sciences is replacing MAT 118 with MAT 120 in the required General Education courses.
- They submitted four associated course revision proposals to change prerequisites from “MAT 118 or 145 or consent of advisor” to “MAT 120 or 145.”
- Due to low enrollment of MAT 118, the course has not been offered in the past four semesters and Mathematics does not plan to offer the course any time in the next couple of years. MAT 120 was one of the required General Education courses in the program before MAT 118 became available in the fall 2016 catalog.
- The chair of the Mathematics Department concurred with the changes.

Questions/Comments:

- The reviewers noted that in both the major and the minor, there are hidden prerequisites. In the minor, if a student elects to take MAT 120, they have to take MAT 119, which has prerequisite of MAT 104, which has a prerequisite of MAT 102. If the student has to take all of the prerequisites, it would increase the hours of required courses outside of Health Sciences. Likewise, if the student chooses to take MAT 145, it also has prerequisites. For the major, MAT 119 is required and also has prerequisites not listed or included in the total hours.
- The reviewers reported that they discussed this issue of hidden requisites with Guang Jin, the author of the proposal, who said that many students test out of MAT 119, so they will have fewer hours than those specified in the current catalog copy. Current catalog copy of the minor also indicates “minimum required hours outside of Health Sciences,” so students could need more than the 15 minimum hours.
- The reviewers suggested recalculating the hours to correctly reflect the total hours, or adding a note about the hidden prerequisites. The committee did not think it was necessary since MAT 102 and 104 are remedial courses, and most students would not need to take them and some even test out of MAT 119.

With no further discussion needed, the two proposals will be action items on the next meeting agenda.

IDS MINOR IN INTERNATIONAL STUDIES (Revise) Wolf and Hughes

Wolf distributed a handout and presented a review of the proposal to revise the Minor in International Studies.

- The proposal removes ART 372, 379, HIS 270, and POL 242 and 341 from the courses that may be counted toward the minor. These courses are no longer offered.

With no further discussion needed, the proposal will be an action item on the next meeting agenda.

KNR KINESIOLOGY STUDIES SEQUENCE (Revise) Trefzger and Nur-Awaleh

Mindy Kinney was present from the School of Kinesiology and Recreation. Trefzger distributed a handout and presented a review of the proposal for revision of the Kinesiology Studies Sequence in the Major in Physical Education.

- The proposed change is to eliminate KNR 160, a general introductory course, from the “core” list and instead require a 2-3 hour introductory course from four choices; delete 6 other hours of specified or elective courses, including KNR 240, from the core list; and increase additional requirements from 14 “Physical Education” hours to 19-20 “Kinesiology” hours.
- No other academic units on campus are affected, and no resource issues are anticipated.

Comments/Questions:

- The reviewers asked whether “PHY 105 or 108” should be listed as a requirement since that is a prerequisite to the required KNR 282. A student can use PHY 105 or 108 toward the General Education science requirement if they plan early, but would have to take it as an extra course if they chose the major in their sophomore year and had already fulfilled the requirement with a different course. Kinney said that they did not add it as a requirement because it would be inconsistent with the way they present their other sequences.
- In addition, the proposal states that there are no General Education courses stipulated for the program, however “PHY 105 or 108” is a prerequisite for KNR 282 and both are in the list of General Education NSA courses.
- The reviewers asked if the total hours to graduate with the major would be 80 hours if a student takes PHY 105 toward General Education, and 83 hours if not? (Note: PHY 105 is a 4-hour course and only 3 hours of it will be counted toward required General Education hours.)
- The committee decided that Ryburn would change the catalog copy on the proposal to add a note about “PHY 105 or 108” being a prerequisite for KNR 282 and that they are General Education science course options. No change in the hours will be made.
- The reviewers clarified the reason for removing KNR 240 as a core course and verified with Kinney that it is no longer a prerequisite for KNR 280. Kinney said that they submitted an editorial request to remove KNR 240 as a prerequisite for KNR 280.
- The reviewers asked how a student knew when a Kinesiology course counts as Physical Education toward meeting the extra required hours, wondering if the course needed to have “physical education” or “teaching” in the name. Kinney said an editorial change now shows “Kinesiology” rather than “Physical Education,” so that all Kinesiology courses meet the requirement.

With no further discussion needed, the proposal will be an action item on the next meeting agenda.

5. LIAISON REPORTS:

- a. Council on General Education – Standard reported that the CGE met and did not have a quorum to vote. However, they discussed the proposal for revision of the Minor in Ethnic Studies. They returned it and requested a few changes.
- b. Council for Teacher Education – Mikulec was not present to make a report.

c. Academic Affairs Committee – Trefzger reported that:

- The Title IX coordinator was present at the meeting to discuss the federal law on sexual misconduct and discrimination on campus.
- It was noted that some faculty members on campus have expressed concerns regarding how Title IX situations could affect academic freedom issues.
- Faculty on campus also have expressed concerns over their role as mandated reporters, who may have to report the content of particular conversations they have with students.
- At the next meeting, they will be talking about dress codes, and questions regarding fair compensation for faculty who oversee study abroad programs.

6. STAFF REPORT:

Ryburn: There are proposals ready for review on October 10, 2018.

7. MISCELLANEOUS:

Standard discussed the question on the online curriculum form about letters of concurrence. She asked the committee to consider what the question means and how the form asks the question.

- One reason to ask for letters of concurrence is for changes affecting other departments, such as adding courses from outside of the program's department/school. The other reason is to notify the outside department/school that they are removing a course from the program. Removing a course still impacts the other department or school; however, we do not currently require anything back from the outside department/school that a course they teach is being removed from the proposer's program.
- The curriculum form does not explain the difference between the two reasons for requesting concurrence or acknowledgement.
- Nur-Awaleh agrees that a department/school needs to inform an outside department/school when their course is removed; and there needs to be a good rationale, given that accreditation standards need to be met. Standard added that it is important to meet accreditation standards; students may not be able to get a job if the accreditation standards have not been met. It is a valid reason to make changes that might require dropping a course.
- Additionally, it is a courtesy to let other departments know when a course is being dropped from a program.
- Standard suggested revision of the online curriculum form to clarify the question about concurrence letters. It was suggested that there could be two lines: one for adding a course asking for letters of concurrence, and one to acknowledge that departments/schools have been notified about dropped courses.
- Ryburn mentioned that there is only one place to upload support into the online form and initiators must combine all letters of concurrence (or emails) into one document and upload it. She will contact the technical support person and see if there can be two lines – one for concurrence of added courses and one for notification of removed courses.
- Ray suggested that technical support might be able to add a routing process where departments and schools receive notification that they need to reply. Ryburn will talk to the technical support staff.

8. ADJOURNED: Nur-Awaleh moved to adjourn, Laudicina seconded. The meeting adjourned at 4:08 p.m. The next meeting will be on October 10, 2018.

9. INFORMATION: The University Curriculum Committee Executive Secretary approved the following:

Revised Courses:

ANT

(Revised title, changed number)

197 LOST CONTINENTS AND ALIEN PYRAMIDS SS
3 sem. hrs.

Survey of the pseudo-scientific theories of the archaeological past. Formerly ANT 297 *LOST CONTINENTS AND SUNKEN CITIES.*

HSC

(Revised prerequisites)

249 ENVIRONMENTAL TOXICOLOGY
3 sem. hrs.

Toxicants such as heavy metals, gases, vapors, dusts, pesticides, food additives, and their effects on health and the environment. Prerequisites: CHE 140, 141; MAT 120 or 145; CHE 220 or concurrent registration; HSC 145 and KNR 182.

(Revised prerequisites)

252 WATER AND WASTEWATER CONTROL
4 sem. hrs.

Protection of water quality for human and ecosystem needs, and the control of wastewater. Lecture and lab. Materials charge optional. Formerly *WATER QUALITY AND TREATMENT.* Prerequisites: CHE 140 and 141; MAT 120 or 145; HSC 145; BSC 160 or concurrent registration.

(Revised prerequisites)

257 AIR QUALITY AND POLLUTION CONTROL
3 sem. hrs.

Air contaminants found in the ambient air, workplace, and home, including health effects, measurement, and control. Lecture and lab. Materials charge optional. Prerequisites: CHE 140, 141 or concurrent registration; HSC 145; MAT 120 or 145; KNR 182 or concurrent registration.

(Revised prerequisites)

322 POLLUTION PREVENTION
4 sem. hrs.

Basic methods in solid and hazardous waste management with an emphasis in waste minimization/pollution prevention. Prerequisites: HSC 145; MAT 120 or 145.

MQM

(Revised prerequisites)

398A02 PROFESSIONAL PRACTICE: INTERNSHIP/COOPERATIVE EDUCATION IN BUSINESS ADMINISTRATION
1-6 sem. hrs.

Students qualifying for this internship experience can receive letter-grade credit hours, of which 3 hours can be counted toward the BUA Major. See Department coordinator for information. Prerequisites: Primarily for junior/senior BUA majors with at least 75 hours completed.