

University Curriculum Committee

Minutes # 1

September 2, 2020

Members Present: Hurd, Califf, Carlson, Howell, Jia, Johnston, Leonard, Lippert, Newport, Paolucci, Pence, Savage, Sawyer

Members Absent: Allen

Guests: Danielle Lindsey – Registrar’s Office, Ian Gawron – Registrar’s Office, Jess Ray – Registrar’s Office

1. Convene: Hurd convened September 2, 2020 UCC Meeting

2. Introductions:

3. Election of UCC Officers:

a. Chairperson: Hurd explained the different responsibilities/commitments of the UCC Officer position. A general discussion occurred about the history of the position. Califf indicated an interest in the ex-officio responsibilities of the Chairperson position. Lippert indicated his previous experience in the position and expressed support for Califf. Califf was elected to the Chairperson position – 11 in favor, 0 against. Paolucci motioned the vote, Pence seconded.

b. Vice Chairperson: Hurd explained the different responsibilities/commitments of the UCC Officer position. A general discussion occurred concerning Lippert’s and Califf’s previous experience as Chairperson and how they would complement one another as Chair/Vice Chair. Lippert was elected to the Vice Chairperson position – 11 in favor, 0 against. Califf motioned the vote, Paolucci seconded.

c. Recording Secretary: Hurd explained the different responsibilities/commitments of the UCC Officer position. Hurd emphasized that, given the extenuating circumstances of COVID and Zoom functionality, the Recording Secretary will oversee tallying votes. Howell was elected to the Recording Secretary position – 11 in favor, 0 against. Paolucci motioned the vote, Pence seconded

4. Liaison Assignments:

a. Council of General Education: Hurd explained the different responsibilities/commitments of the liaison assignment including the day/times of meetings. Pence asked for more information concerning the position. Hurd gave more in depth information, such as reporting to the UCC about CGE items/discussions, and the input the position has on CGE. Lindsey (guest) asked if it is a voting member. Hurd indicated she was unsure if it was a voting member or not, but after some discussion, it was concluded the position is a voting member. Califf volunteered for the liaison position.

b. Council for Teacher Education: Hurd explained the different responsibilities/commitments of the liaison assignment including the day/times of meetings. Hurd also explained that this role is not a voting member of the Council for Teacher Education. Nobody volunteered for the liaison position.

c. Academic Affairs Committee: Hurd explained the different responsibilities/commitments of the liaison assignment including the day/times of meetings. Hurd also explained that this role is not a voting member of the Academic Affairs Committee. Paolucci volunteered for the liaison position.

5. Review of UCC Responsibilities:

Hurd: Explained the efforts to change the University Curriculum Committee's name to Undergraduate Curriculum Committee and how it was unsuccessful last year. She indicated she is continuing to push for the change. She related this to the curriculum website being merged with the GCC (Graduate Curriculum Committee) since both bodies are involved in curriculum and operate on many of the same policies/deadlines/procedures.

Hurd: Discussed general UCC member responsibilities and dynamics of the processes. This included accelerated programs, proposal routing, clarity and consistency review, librarian consultation, prerequisites, adding of credit hours, and other significant changes. General discussion occurred on these two topics and questions were asked (Paolucci) if the GCC and UCC both look at accelerated programs. It was clarified by Lindsey (guest) and Hurd that GCC does not look at accelerated programs. General discussion occurred on Provost Trehule's interest in accelerated programs. Paolucci also asked about the nuances of circulation. Hurd explained circulation in more detail and that if a dispute occurs between departments on any of the proposals, she moderates the dispute. Hurd also highlighted the Coursefinder website for accessing course specific information. Lindsey (guest) explained nuances of Coursefinder and how it connects/is linked with Campus Solutions. Lindsey (guest) indicated that it reflects what we currently have approved and processed in Campus Solutions. Hurd indicated that voting is conducted the same day of the review and proposals can be approved "pending editorial changes" if some minor edits are needed. Hurd highlights Gawron's ability to edit proposals in real time. Hurd also indicated that proposal initiators often time visit the UCC meetings that their proposals are being reviewed to answer any specific questions/concerns. Paolucci asked about general motivations of the UCC and gave the example of time-to-degree concerns. Hurd indicated the importance of the STAR Act and how it is Illinois law. She explained in more detail what the STAR Act is/does and how it relates to transfer students. Lindsey (guest) indicated the Financial Implication Forms and the Add Hours Forms and how they are Provost documents. Hurd indicated the IDS Minor Reviews and how they are comparable to program reviews. Hurd also indicated that the UCC reviews miscellaneous policy considerations the Academic Senate designates. Hurd specifically references the push concerning ACT/SAT Admissions requirements. A general discussion occurred about this topic involving California, efficacy of standardized testing, and how the departmental reviews may go. Pence asked generally if there is a formal checklist for reviewers to look at and work through. Lindsey (guest) replied that there is not a formal checklist, but the New Member Document is a good tool to use.

Hurd: Indicated additional information UCC reviews should keep in mind, such as how the expertise lies in the initiator department and that UCC members should not look to alter program's course offerings. Hurd also indicated the flow chart on the New Member Document that all the UCC members received and how it relates to curriculum routing/approval.

Hurd: Referenced various policies on the policy website concerning B.A./B.S. degrees and how UCC members should refresh their understandings of these policies for their UCC responsibilities. Hurd referenced Gawron and Lindsey as assets in case UCC members have any issues/concerns while reviewing. Hurd also highlighted the new online academic catalog and some of the functionality of it being online. Lindsey (guest) explained the Sample Plan of Studies and how they are new to the academic catalog. Specifically, Lindsey (guest) presented the history, and emphasized the importance of reviewing those sections of the proposals.

6. Agenda Items:

Minutes Vote: March 4, 2020

Hurd: Explained that these minutes fell through the cracks during the transition when ISU was responding to COVID in March. Hurd indicated that it was discovered that minutes do not need to be voted on given bylaws/procedures. Minutes for UCC meeting on March 4, 2020 passes.

Changes in EdTPA:

Hurd: Explained the dynamics between attaining an education degree at ISU and acquiring licensure. Ray (guest) explained the history of the issue that arose and how it negatively affected students. Ray (guest) highlighted that no other program that has licensure conducted degree attainment the way teacher education programs did (Social Work/Nursing). This change will make procedures more consistent. Paolucci asked via Zoom chat if this affected programs at all (“automatic program revisions”) but Lindsey (guest) indicated that it was a simple editorial change in the academic catalog. Ray (guest) also indicated that no other higher education Illinois institutions conducted the licensure-needed-for-degree procedure.

9. MISCELLANEOUS:

A general discussion occurred on various subjects, such as Zoom backgrounds of choice, the chat feature of Zoom and how it should be used less for minutes taking purposes, and if the process for assigning proposals is the same as it was last year. This discussion occurred primarily between Lippert, Jia, Newport, Hurd, Lindsey (guest), Savage.

10. ADJOURNMENT:

The meeting was adjourned approximately 4:15 pm.