

Undergraduate Curriculum Committee

Minutes – Meeting #8

1/24/2024

Members Present:

- Susan Chen (Recording Secretary)
- Robbie Graham
- Thomas Howe
- Sheryl Henry
- Joshua Newport (Chair)
- Bert Stabler
- Stef Gardiner-Walsh
- Allison Kroesch

UCC Executive Secretary: Amy Hurd

Members Absent:

- Sumesh Philip
- Yi Ren

Guests Present:

- Danielle Lindsey, Registrar's Office
- Theresa Sanchez, Registrar's Office
- Stacy Ramsey, Registrar's Office
- Laura Roehm, Social Work
- Gardenia Harris, Social Work
- Derek Drenckpohl, Special Education
- Mindy Ely, Special Education
- Jeongae Kang, Special Education

1. Convene: 3:05 (Newport)

2. Minutes: Meeting #7 – Accepted as distributed.

3. Action Items:

a. Social Work Major, Revise Program (Newport and Kroesch)

<https://registrarforms.illinoisstate.edu/CurriculumForms/ReviseProgramView.aspx?ID=1539>

Newport provided a summary of the proposed changes which include adding courses that were previously part of the program admission requirements to the required major courses. The guests from the School of Social Work indicated that the proposal is clarifying the course requirements for the major and giving students greater access to the major by removing barriers.

Motion to approve: Newport

Second: Kroesch

All approved

b. SED - Minor in Learning Behavior Specialist 1, New Minor (Howe and Henry)

<https://registrarforms.illinoisstate.edu/CurriculumForms/NewProgramView.aspx?ID=489>

Henry summarized the proposed new minor for non-Special Education majors to become endorsed in this area to meet demands for special education teachers. There was a question about the last line under the notes section, is it supposed to be another bullet or an asterisk? The guests from Special Education indicated that it can be changed to a bullet.

Motion to approve: Howe

Second: Henry

Abstentions: Allison Kroesch and Gardiner-Walsh

4. Informational items:

a. Undergraduate Certificate Guidelines (Hurd)

Guidelines were attached to the agenda. Undergraduate Certificates are now an option per the University policy. The certificates may be between 9-17 credit hours to provide professional development and career advancement opportunities, to broaden career options, or to enhance an individual's skills or education as part of the process of life-long learning.

The certificate proposals will come through UCC just like a new program. They should be designed for people outside the major.

There were some questions about how certificates may be used for teacher licensure. Dr. Hurd explained that the student would need to complete all the requirements for licensure in addition to the required certificate coursework, like the content exam, and the credit hours for certificates are capped at 17 credit hours.

Departments need to consider impacts and if they want to pursue certificates.

Students must apply to admissions to get accepted to a certificate program. These will begin with the 2025-2026 catalog year. Students are not in the commencement booklet and do not go through ceremonies. The financial implications form must be completed for new certificate programs. A majority of the required courses for certificates must be completed at ISU.

There was a question about why a department would want to do an undergraduate certificate versus a graduate level certificate? Hurd explained that it depends on your target audience. The goal of the certificates is to try to attract new students, get them into ISU with the certificate. Then, some students may complete the certificate and then decide they want to pursue a major. A bachelor's degree is not required for undergraduate certificates. There was a question about support for academic advisors as these will be additional work for them. Hurd indicated that it is a department decision on whether they have the capacity to create these and have new students.

There was a question about whether a student could change their major and then pursue a certificate in their former major? Hurd explained that yes, they could change their major and then add a certificate offered by their former major department. The UCC was supportive of how the certificates were structured.

5. Liaison Assignments:

a. Council on General Education (Newport) – no updates

b. Council for Teacher Education (Kroesch) – no updates

6. Staff Report: none

Motion to adjourn: Gardiner-Walsh

Second: Kroesch

All in favor

Meeting adjourned: 4:10 p.m.