

# Undergraduate Curriculum Committee

Date: 9/20/2023

Minutes #2

## Members:

- Thomas Burr (SOA- CAS)
- Susan Chen (Recording Secretary) (ECO-CAS)
- Thomas Howe (FIL-COB)
- Allison Kroesch (SED-COE)
- Sheryl Henry (MCN)
- Joshua Newport (Chair) (MILNER)
- Tonya Pierce (Vice Chair) (IT-CAST)
- Yi Ren (ACC-COB)
- Bert Stabler (ART-WKCFA)
- Sumesh Philip (IT-CAST)
- Stef Gardiner-Walsh (SED-COE)

Executive Secretary: Amy Hurd, Associate Vice President, Undergraduate Education

## Members Present:

- Susan Chen
- Josh Newport
- Sumesh Philip
- Sheryl Henry
- Tonya Pierce
- Stef Gardiner-Walsh
- Thomas Howe
- Bert Stabler
- Thomas Burr
- Allison Kroesch

**Members Absent:** Yi Ren

## Guests Present:

- Danielle Lindsey, Office of the Registrar
- Amy Hurd, Office of the Provost
- Stacy Ramsey, Office of the Registrar

1. **Convene:** 3:05 pm – Josh Newport

2. **Minutes:** 8/30/2023 - 1<sup>st</sup> Meeting Minutes – Approved with no changes.

### 3. Action Items:

- **Gerontology Minor (Program Revision):** Susan Chen and Thomas Burr  
<https://registrarforms.illinoisstate.edu/CurriculumForms/ReviseProgramView.aspx?ID=1463>

**Discussion:** Some questions/clarification about the cross listed HSC/FCS 394 and why they were removing only the FCS 394. The course is no longer going to be cross listed with FCS.

**Motion to approve** by Thomas Burr pending the submission/approval of name change form

**Second** – Tonya Pierce

All approved

- **Chemistry Teacher Education Sequence (Program Revision):** Bert Stabler and Sheryl Henry  
<https://registrarforms.illinoisstate.edu/CurriculumForms/ReviseProgramView.aspx?ID=1460>

**Discussion:** Some discussion about the course change CHE 161 to 260. Noted that the BSC 230 changed too, it was formerly 161.

**Motion to approve:** Bert Stabler

**Second:** Sheryl Henry

Stef Gardiner-Walsh abstained. All other members present approved.

- **Bachelor of Fine Arts (BFA) Graphic Design Sequence (Program Revision):** Tonya Pierce and Thomas Howe  
<https://registrarforms.illinoisstate.edu/CurriculumForms/ReviseProgramView.aspx?ID=1450>

**Discussion:** Tonya Pierce suggested that the catalog copy be clarified by adding the word “additional” before the 15 elective credit hours. There was discussion about the wording “of Intermediate and Advanced”. It was suggested that we ask the proposal initiators about this and seek clarification. Should it be only “Intermediate” or “Intermediate or Advanced”?

**Motion to approve:** Tonya Pierce. motion to approve with edits recommended

**Second:** Thomas Howe

All approved

#### 4. Liaison Assignments:

##### a. Council on General Education

**Josh Newport:** Council is working on the general education assessment program. They hope to use data primarily from Canvas, including the outcomes from assignments and then generalized it and have it available in dashboard. There are some concerns from the sciences who do not having all things in Canvas. There was discussion about how this might work with an alternative to Canvas.

##### b. Council for Teacher Education

**Allison Kroesch:** Looking at by-laws and curriculum subcommittee of CTE is looking to align their by-laws with GCC and UCC by-laws.

#### 5. Staff Report:

**Dr. Hurd:** RFP for software – deadline moved to 9/21. Demos in October. Software is for curriculum management and catalog. May also explore scheduling and registration software options too.

Clean up of prerequisites is ongoing in preparation of the new systems.

54 people in attendance for general education program open forum. Another open forum is scheduled for September 29<sup>th</sup> from 1-3 in Honors Building. The draft document is online. Feedback survey open until 10/4.

Allison Kroesch volunteered to lead the reviews of the two POL proposals with Josh Newport for 10/4 proposals.

##### a. No meeting on 9/27/2023

##### b. Next meeting 10/4/2023

- Musical Theatre Sequence Revisions - Ren and Pierce
- Legal Studies Minor Revisions - Burr and Howe
- POL General Sequence Revisions - Newport
- POL Accelerated Sequence Revisions – Newport

#### 6. Motion to adjourn: Bert Stabler at 3:38pm.

**Second:** Allison Kroesch